

CODIFICATION COMMITTEE

Wednesday, April 30, 2025

CC 2200 | 2:00-3:30pm

Minutes

Present: Berg, Dietz, English, Johnson, Kyle, Senbet, Shuttler

Absent: Welsh

Called to Order 2:00pm

Approval of the Agenda approved without objection

Approval of the 16 April 25 meeting minutes approved without objection

Chair's Report/Announcements – Mary sent BPM 3-3-401 to Kirsty for feedback. Senate Actions 1245: Parity Process Language and 1250: Department/School Definitions were sent to Jennifer and Carla. We have been told SA 1245 is currently on hold and SA 1250 was also sent but the insertion was not part of the vote

- SA 1245 was approved on April 3, 2023, it will be modified and updated.
- 1250: UR 3-3-301
 - “or free-standing program” will be removed.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- Chair and Vice-Chair elections
 - Chair – Mary Schuttler elected by acclamation
 - Vice-Chair – Maggie Berg elected by acclamation
- From Faculty Welfare
 - Board Policy Manual 1-1-307
 - 1-1-307
 - First sentence:
 - Replace “and” with “is”.
 - Replace “reflects our collective responsibility for providing” with “, and provides”
 - Remove “and development”
 - End the second sentence with “the institution’s mission.”
 - Write the third sentence as “They provide assessment of performance and feedback for individual faculty development.”
 - Remove the last sentence.
 - 1-1-307(1)

- Remove first sentence and the word “explicit” in the last sentence of the first paragraph
- (a)
 - Replace “departments/schools/programs” with “units”
- (b)
 - Replace “renewal” with “advancement”.
- (d)
 - Add “and” to the end of part (d)
- (e)
 - Remove “and” at the beginning of part (e)
- In the last paragraph of this section,
 - Replace “done” with “completed”
 - Inserts a comma “,” between “the discipline” and “and as appropriate”
 - Remove “both”
 - Replace “teaching, research, scholarship, and creative works” with “instruction, professional activity”
- 1-1-307(2)
 - (a)
 - Replace “will” for “shall”
 - Replace “teaching, research, scholarship, and creative works” with “instruction, professional activity”
 - (b)
 - Start the sentence with “Evaluations”
 - Revised (c)
 - Last sentence of section 1-1-307(3) will replace “Evaluations must be consistent with principles of academic freedom, due process, and principles of tenure (for tenure faculty).”
- 1-1-307(3)
 - Remove “review” and “at the University” in the first paragraph.
 - In the second paragraph
 - Replace “will” with “shall”
 - Insert “faculty” after “evaluation of” and remove “of faculty” in the first sentence
 - Also, in the first sentence replace “teaching, research, scholarship, and creative works” with “instruction, professional activity”
 - Remove “of faculty performance” and replace “will review their” with “shall include” in the second paragraph.
 - Replace “will” with “shall” and “Department chair/school director/ program coordinators” with “unit leaders.”
 - Rewrite the third sentence as
 - “This allows for the adjustment of activities as individual and University goals change.”

- Kyle suggested moving the last sentence to section 1-1-307(2) as the new (c)
 - This allows for more flexibility for faculty rights.
- Board Policy Manual 2-3-801
 - Why did CR get changed?
 - There are two parts of the review process now.
 - Review vs evaluation.
 - Review was the default of the old language.
 - 2-3-801(1)
 - Remove “which” in parts 1 and 2
 - Replace “mechanism” with “means”
 - 2-3-801(1) Definitions
 - (a) Review Period:
 - Remove “review” throughout this part.
 - Insert “the following” after “the purpose of”
 - Start the second sentence with “For any other purposes, the review period extends”
 - Will continue from (b) Subperiod next semester.

Comments to the Good of the Order

Have a great summer!

Adjournment 3:25pm