

CODIFICATION COMMITTEE

Wednesday, January 28, 2026

CC 2200 | 2:00-3:30pm

Minutes

Present: Dietz, Fogg, English (Reyes), Newman, Schuttler, Senbet

Zoom: Berg

Absent:

Called to Order 2:00pm

Approval of the Agenda approved without objection

Approval of the 14 January 26 meeting minutes approved without objection

Chair's Report/Announcements – No report

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- Board Policy Manual 1-1-307 (Faculty Welfare)
 - 1-1-307
 - Replace “Our” with “a” and “the”
 - Members think the entire preamble should be removed.
 - 1-1-307(1)
 - Remove both instances of “and Intent”
 - Remove “and” at the beginning of (e) and insert it at the end of part (d)
 - (e) Replace “support” with “foster faculty”
 - Remove “The intent of the procedures is that t” and begin the paragraph with “The evaluation”
 - Replace “will” with “shall”
 - End the first sentence with “faculty member’s role” and remove “and reviewed by”
 - Start the second sentence with “Subsequently,”, change “Unit Leader, Dean” to lower case, and end the sentence with “shall review the evaluation”
 - In the last sentence remove “should” and replace “teaching, research, scholarship and creative works” with “instruction, professional activity”
 - 1-1-307(2)
 - Replace “will” with “shall”
 - Start (b) with “Evaluations” instead of “The” and remove “and be based upon the criteria”

- The reference 2-3-801(2)(b) is wrong and should be 2-3-801(2) Comprehensive Review and 2-2-801(3) Subperiod Review.
 - Insert a new (c)
 - “Evaluations should be based only on the criteria established by the faculty members in their program area.”
 - Replace “(for tenured faculty)” with “if applicable.” In part (d)
 - 1-1-307(3)
 - Start the paragraph with “The review process at the University is based on a faculty peer review system within discipline or interdisciplinary areas.”
 - Remove everything after the reference, “[See also 2-3-801(2)]”
- Policy Recommendations of the Artificial Intelligence (AI) Task Force (Academic Policies)
 - These statements will be comparable to the inclement weather policy and are not intended to be directive regarding faculty’s position about AI.
 - Remove “AI” in the title
 - Purpose of Policy
 - For consistency insert “Gen” before “AI” in the second paragraph
 - Proposed Policy Statement
 - At the end of the sentence replace “clearly” with “clear. It should”
 - Start part 1 with “communicate” and insert “; and” at the end
 - Start part 2 “align”
- Administrators Moving to or Returning to Faculty (Step-back policy) Revision (Salary Equity)
 - 3-31301(1)
 - Remove “as defined below”
 - Remove “in an administrative position for whatever reason” and end the paragraph with “conclusion of their administrative assignment.”
 - 3-3-1301(2)
 - (a)(ii)
 - Rewrite this part as “A faculty member who holds tenure or is on a tenure-track, shall retain that status upon accepting an administrative position, including when serving in an interim or temporary assignment.”
 - (b)
 - Remove “with tenure” and end the sentence with “for an administrator hired with tenure.”
 - (c)
 - Remove “moving or”
 - (d)
 - Remove “by an administrator with faculty status”
 - (e)
 - Remove “by an administrator with faculty status”
 - (f)
 - Insert the definition of “Retooling Semester”
 - “The semester between leaving an administrative role and moving or returning to faculty. During this semester, the

workload is negotiated between the administrator moving or returning to faculty, their previous administrative supervisor, and the unit leader.”

- 3-3-1301(3)
 - (a)
 - Replace “will begin to be” with “is” and “for the” with “as an”
 - Rewrite the following as,
 - “I) The transition salary during the Retooling Semester shall be identified in the initial Letter of Intent (LOI), based on the faculty base salary.

 - II) The retooling time identified in the initial LOI, shall not exceed 1 (one) semester.

 - III) A minimum of 3 (three) consecutive years must occur in an administrative role or roles in order for the administrator to earn a Retooling Semester.”
- The committee will continue from 3-3-1301(3)(b) at the next meeting.
 - Further discussion will be needed with the provost and general counsel for clarification.

Future New Business

- College of Osteopathic Medicine Policies

Comments to the Good of the Order

Adjournment 3:26pm