

CODIFICATION COMMITTEE

Wednesday, November 5, 2025

CC 2200 | 2:00-3:30pm

Minutes

Present: Berg, Dietz, English (Reyes), Fogg, Newman, Schuttler, Senbet, Welsh

Absent:

Called to Order 2:02pm

Approval of the Agenda approved without objection

Approval of the 22 October 25 meeting minutes approved without objection

Chair's Report/Announcements – University Regulations 3-3-401 will be going to Faculty Welfare for revisions, Senate felt that the content needed to be revised.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- BPM of Funding Priorities Guidelines from Salary Equity Subcommittee
 - “The BOT” will be changed to “BOT” throughout the document.
 - “Will” will be replaced with “shall” throughout the document.
 - 1-1-201
 - In the first sentence remove “BOT of the University is an entity charged by the”
 - Replace “as the” with “determine that BOT is the University’s”
 - Remove “herein. Where the BOT has delegated authority to the President or to other University employees or agents, and regardless of whether that authority has been further sub-delegated, the”
 - Start that sentence with “BOT”
 - Replace “such employee or agent” with “a delegee or sub-delegee”
 - Insert “BOT” after “final” and remove “of the BOT” at the end of the preamble.
 - 1-1-201(4)
 - (a)
 - The semi-colon (;) at the end of part a should be a period (.)
 - (b) COD will present two options to SEC
 - Option 1:
 - The administration shall report to BOT at its summer meeting and to the Faculty Senate at the start of the following Fall Semester. The President’s budget report shall include expenditures by each functional expense

category (as defined by Integrated Postsecondary Education Data System (IPEDS)). The report shall explain any increase or decrease in spending in each category from the previous years, emphasizing Instruction.

- Option 2:
 - The administration shall report to BOT at its summer meeting and to the Faculty Senate at the start of the following Fall Semester, expenditures by functional expense category (e.g., Integrated Postsecondary Education Data System (IPEDS)) for the proposed budget. The President's report shall include a statement detailing the percentage of the budget spent in each spending category, along with an explanation for any increase or decrease in this percentage compared to the previous years. Emphasis in this report shall be given to the percentages spent on "Instruction" and any increase or decrease in spending in this category from the previous years.
 - Original SEC revisions with minor changes
 - (c)
 - Remove everything before "the president" and start part (c) with "The President"
 - Replace "take" with "prioritize"
 - Remove "are prioritized" at the end of this part.
 - 1-1-201(5)
 - Remove "Priorities" in the section title
 - Rewrite the preamble as.
 - The fiscal year budget shall conform to the following guidelines. The mission of the University is educating students and improving quality of life. Therefore, the budget shall place a priority on instruction and instruction-related expenses necessary for student learning and success.
 - Remove section (a)
 - Section (b) is the new (a) and so forth
 - (a)
 - Replace "the process for" with "that"
 - End that sentence after "open"
 - Replace "provides for accountability, includes" and start the sentence with "This budget development must include"
 - Remove "shared governance partners, and"
 - "supports" will be changed to "support"
 - Remove "in financial decision making"
 - Remove "To support transparency"
 - Start that sentence with "The President"
 - Remove "inform and"
 - Insert "annual" after "seek"
 - Remove "shared governance organizations yearly, such as

the”

- (b)
 - Remove “where planned recurring expenditures do not exceed expected recurring revenues,”
 - Remove “exceptional” after “except in”
 - Replace “that have been explicitly reviewed and considers” with “approved”
- Remove all the original section (e)
- (d)
 - Replace “well-being” with “quality of life”
 - Remove the last sentence of section (d)
 - I. Instruction:
 - Remove “Faculty is central to this mission”
 - IV.
 - Comment from COD:
 - Since no other college is mentioned, should the section about the COM be deleted?
 - Revisions will be sent to SEC
- Update to stipends for faculty promotions from Salary Equity
 - Change “will” to “shall” throughout the document
 - Revisions will be sent to SEC
- Proposal to Adjust Full-Time and Part-Time Enrollment in Graduate Program from Academic Policies
 - **Proposal Summary:**
 - The Graduate Council agreed last spring to change the definition of full-time graduate enrollment to 6 credits and part-time to 3 credits for federal financial aid purposes. The Graduate School has data showing that UNC graduate students take an average of 6 - 7 credits per semester. There’s also a list of graduate programs that will find the change helpful, including Dance Education MA, Theatre Education MA, Math Education MA, MBA, EDD programs, and others that draw working professionals.
 - Shuttler will communicate with members via email regarding this item

Future New Business

- College of Osteopathic Medicine Policies

Comments to the Good of the Order

Adjournment 3:30pm