

## ACADEMIC POLICIES COMMITTEE

Monday, September 14, 2026

2:30 p.m. | UC Council Room

Present: Gershwin, Heiny, Hynes, Karlin, Klein, Leonard, Mannello, Yu

Zoom: Bailey, Chapin, Tian

Absent: Wieben

Call to Order 3:35pm

Approval of the Agenda Karlin moves to approve, seconded by Gershwin – Agenda Approved

Approval of the August 31, 2026, meeting minutes approved without objection

**Announcements/Chair's Report:** There are several items on today's agenda.

### **Reports from Councils:**

Graduate Council (Hynes) – The Graduate Council meets on Thursday.

Liberal Arts Council (Muller) – The Liberal Arts Council met on 9-8-26. They addressed one student request and reviewed where they are in all the assessment processes as well as filling CCC vacancies. They will keep APC updated as they progress on both of those.

Professional Education Council (Bailey) – The Professional Education Council has not met yet.

Undergraduate Council (Karlin) – The Undergraduate Council has not met yet. However, the commencement speaker application is open and live. Karlin sent out an email to faculty announcing the applications.

Student Government Association (TBD) – No report

Special Reports:

Special Order:

### **Continued Business:**

#### **1. S/U Grading Policy Proposed Modifications.**

- MOST RECENT: [NEW PROPOSED S\\_U Grading.docx](#)
- Revised document [S\\_U Grading \(CLEAN 2\\_2026\).docx](#)
- [S\\_U Grading \(OLD Version\).docx](#)
- [S\\_U Grading \(MARKED REVISIONS 2\\_26\).docx](#)
- APC Approved the most recent version 8/31/26; sent to Codification 8/31/26;  
Codification reviewed 9/9/26
  - **Next Steps:** [Review Codification changes](#)
- **MOTION:** Gershwin moves to approve the revised S/U grading policy, seconded by Karlin
- **VOTE:** Motion approved unanimously

**2. Office of the Registrar:** Michelle Heiny

**New Policy:** [Internship Definition and the Awarding of Academic Credit](#)

**Date Requested:** 4/15/26

**Placement(s):** Undergraduate and Graduate Catalogs

**Purpose:** There is currently no university-wide definition of what an internship is and how academic credit is awarded.

- **Approved by APC** 8/31/26 and sent to Codification; Cod reviewed 9/9/26
- **Next Steps:** Review [Codifications changes](#)
- Based on Codifications recommendation to remove the course number, the committee understood both reasons of keeping them in the policy and removing them since they can change.
  - Heiny confirmed the removal of the course numbers can be moved forward.
- **MOTION:** Leonard moves to approve the Internship Definition and the Awarding of Academic Credit Policy, seconded by Gershwin
- **VOTE:** Motion approved unanimously

**3. Artificial Intelligence (AI) Task Force Policy Recommendations ([AI Policies](#) folder):**

- [AI syllabus policy](#) voted down by the senate (3/23/26)
- Viewed as a Priority by Provost (8/24/26 meeting)
- **Next Steps:**
  - Proposed [APC resolution](#) (shortened) to present to the Senate, Fall 2026.
  - [Sample language for Catalogs](#)
    - i. UG Catalog location: Undergraduate Information and Policies – Student Policies and Procedures – Plagiarism
    - ii. Grad Catalog location: General Information – Policies and Procedures – Plagiarism
  - Gershwin reminded the committee of the concerns senators had when it was first brought to them, academic freedom being the biggest concern.
    - i. Etheridge-Woodson explained that academic freedom protects content and viewpoint, not exception from administrative structure which is being asked of the committee.
  - The committee will revisit this item when members have had the opportunity to review Sample Language and resolution.
  - It was noted how identifying evidence of AI use can be difficult.
    - i. It was shared that AI watermarking has been discussed but has not been implemented, while treating AI use similarly to traditional plagiarism was suggested as well.
  - Gershwin mentioned that there is a way to determine whether AI was used or not by asking the students questions.
  - It was emphasized that a clear policy outlining when AI use is actionable is needed.
    - i. It was also recognized that AI can also be used in ways that support student learning.
  - A greater awareness and appropriate training would be helpful.

- i. There are AI resources available in the toolkit, for anyone interested in more information.

**4. Graduate Council:** Dr. Cindy Wesley

**Revised Policy:** [Graduate Transfer Credit Policy – Language Edited](#)

**Placement:** Graduate Catalogs

**Purpose:** See attached document

- **Next Steps:** Review revised policy language – [RED lined version](#)
- For clarification replace “There is a partnership or program MOU” with “A partnership or program contractual agreement”
- The committee would like to know the rationale behind “5 years” and “8 years”
  - Hynes will address this question at the next Graduate Council meeting and report back to the committee.

**New Business:**

**1. Work-To-Learn Framework – UGC (Karlin)**

- **Documents:** [Portfolio Framework](#); [Business Example](#)
- UGC was asked to develop a Work-to-Learn (WTL) framework, that is not a policy but a process that can be used to help determine how WTL credits will be counted.
  - A process is required by law, and individual units that want to implement WTL will be able to use the framework to establish their process.
  - Dissemination of the information will need to be determined.
- The framework can be seen being used in units such as Business, Psychology, and teacher education.
- Karlin requests any feedback be shared with her by September 28.

**2. Academic Appeals Policy and Committee:** Newman

**Revised Policy:** [Academic Appeals Revised Draft](#)

**Original:** [BPM 2-1-201 through 2-1-204](#)

**Example:** [COMs Academic Appeal Policy](#)

**Purpose:** See attached document

- Mannello is currently on the board and shared that the current process is very intense and court-like, and the current policies contradict each other.
- Etheridge-Woodson shared that at her previous institution, students were required to speak with faculty first.
  - Members discussed whether there may be circumstances in which a student would be uncomfortable approaching a faculty member.
  - She noted that because the process does not involve conduct concerns, students should be able to have that initial conversation.
- Members agreed that an informal conversation should occur first with Advising as a potential resource.
- Questions were raised about how the process would apply to short-term adjunct faculty, whether students who also have employee email addresses should use a different email address, and why graduate students are directed the Graduate Dean instead of the college dean.

- The committee will revisit item when members have had the opportunity to review revised policy.

New Business (on Hold):

Continued Business (on Hold):

**1. Graduate Council/Graduate School:**

- [Grad Proposal Cross Numbered - Newman.pdf](#)
- **Next Steps:** Waiting for more information from the Graduate School
  - Sent follow up email 8/26/26 (Wesley)
  - GC reviewing proposal

Old Business (On Hold):

Comments to the Good of the Order  
Adjournment 3:45pm

Sara Mannello, APC Chair