ACADEMIC POLICIES COMMITTEE
Monday, October 12, 2026
2:30 p.m. | UC Council Room

Present: Karlin, Heiny, Wieben, Gershwin, Mannello, Newton Eloi, Hynes, Borum, Newman, Han
Zoom: Chapin
Absent: Bailey, Leonard, Kang, Muller

Call to Order 2;30pm
Approval of the Agenda approved
Approval of the September 28, 2026, meeting minutes approved

Announcements/Chair's Report: Welcome Joy! We need to review COD's revisions to the AI statement

Reports from Councils:
Graduate Council (Hynes) – No report

Liberal Arts Council (Muller) - On 10/6/26, Angela Rockwell from OIRE shared the dash boarded data from the indirect assessment student survey administered at the end of the semester to all students in LACurriculum courses, and we talked through a few details. We don't yet have enough data to rally draw any conclusions, but we have data! Looking at the raw rating scores, student ratings were somewhat higher than we had guessed. Jake Henderson provided an update that he and Nancy Matchett, LAC FAR (faculty assessment representative) for the arts and humanities categories have met with all units with courses undergoing LAC direct assessment of student learning during AY 26-27. They will follow up upon request. We approved one student exception request and voted to retain AFS 201 in the Curriculum after reviewing a revised syllabus post ISR review. New and revised courses are reaching our stage of the workflow and we are working on reviewing those. Note, if anyone asks you, if the course does not reach the LAC stage on or around 11/1, the LAC cannot guarantee it will be reviewed in time for the AY 27-27 catalogue cycle.

Professional Education Council (Bailey) – No report

Undergraduate Council (Karlin) – wrote letter overviewing work to learn framewaor; as of tomorrow UG commencement speakers will selected
Student Government Association (Newton Eloi) – SGA getting started; voted on a committee that has been paused

Special Reports:
Special Order:

Continued Business:

1. **Artificial Intelligence (AI) Task Force Policy Recommendations (AI Policies folder):**

- AI syllabus policy voted down by the senate (3/23/26)
- Viewed as a Priority by Provost (8/24/26 meeting)
- **Proposed:** APC resolution + Catalog Addition to present to the Senate, Fall 2026.
- **Next Steps:** Review changes made by codification: Catalog Addition COD
    - Codification revisions refined and simplified the policy bringing it back to the instruction.
    - Han – Will students understand "instructor or committee"?
        i. In case of a thesis or course that does not have syllabus
        ii. Likes it because it is broad
        iii. Adding an example may clarify things
            1. Adding eg would narrow the scope, instead "if appropriate evaluating committee"
        iv. At first glance it seem confusing until it was explained
    - CW – what does "authorization" mean?
        i. Have some written record
    - JN – is this a disciplinary action?
        i. Knows that some people are unsure how to go about AI and there are instructors writing their own policy
    - Gershwin moves, seconded by Wieben
        i. Motion approved unanimously – move to FS next

2. **Academic Appeals Policy and Committee:** Newman
    - **Revised Policy:** Academic Appeals Revised Draft
    - **Original:** BPM 2-1-201 through 2-1-204
    - **Example:** COMs Academic Appeal Policy
    - **Purpose:** See attached document
    - **Next Steps:** Review language, timelines etc. to identify any areas that need adjustment; send to Tom Endres (AAB Chair) when we have a good draft
    - Clarify "University email addresses"
    - Change "party" to "student" through the policy
    - 2-1-203(5)
        - See changes
    - 2-1-204
        - In case of an appeal toward an instructor that is also the unit leader, it will begin at step 2
        - (1)(c)
        - Clarification on "Dean"
            - It will be the Dean of the college that the course is from
        - Remove the definition of Parties
    - The time line needs to revised
        - Seven can be revised to five
        - Change 15 working days to
    - What if grades are not submitted in time?
        - "after final grades are posted"
    - If the student does not appeal within that time frame, they can not appeal

    - Does not align with the grade correction deadline.
    - May need boundary but can be broad
- Registrar grade change policy
    - …
    - An informal conv. Can take place within 6 weeks and still get changed based on policy
    - Spring graded are more of a concern
- Can the 6 weeks be applied only for summer? And differ for others?
    - Having different timelines will be confusing
- If it was an on-base or if registrar can be informed, they can flag that student
    - There can be student formed
    - Robert Carver would be the person of contact for the form
        - Add grade cannot be changed once a degree is awarded
- SEE NEW TIMELINE
    - Does there need to be language for Spring or summer
    - Can the student wait?
    - A different make-up may have to be established for the summer
- Can we give a process for a certain time frame and another for the other
    - In PVA there are some instructors that are employed only in the summer
        - They will still be able to make the appeal and go straight to the unit leader
- All …takes place during the fall and spring, otherwise the student can request an expedited process
    - SEE HN'S EDITS
- Continue discussion at the next meeting

New Business:

New Business (on Hold):

Continued Business (on Hold):

1. **Graduate Council/Graduate School:**
    - Grad Proposal Cross Numbered - Newman.pdf
    - **Next Steps:** Back to GC for review; wait for update

2. **Graduate Council:** Dr. Cindy Wesley
    - **Revised Policy:** Graduate Transfer Credit Policy – Language Edited
    - **Placement:** Graduate Catalogs
    - **Purpose:** See attached document
    - **Next Steps:** Back to GC for review; wait for update

Old Business (On Hold):

Comments to the Good of the Order
Adjournment 3:46pm

Sara Mannello, APC Chair