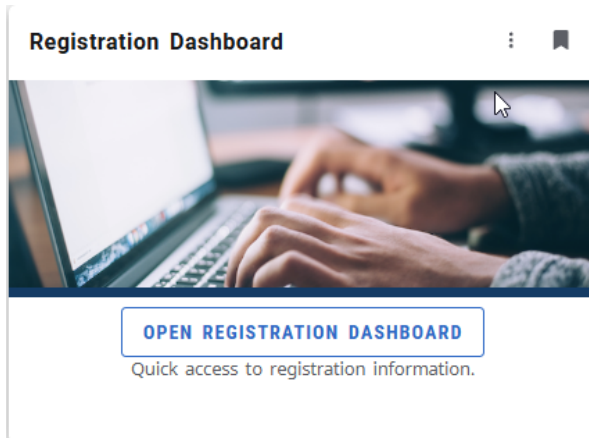
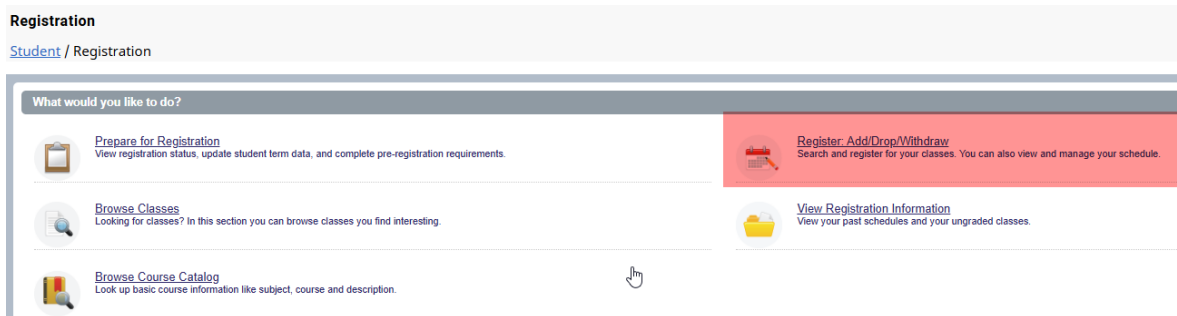


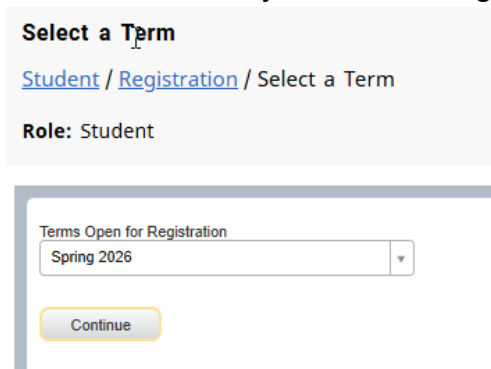
1. Go to your MyUNC Portal at my.unco.edu and open your Registration Dashboard located under the Bear Central tab.



2. Click on the "Register: Add/Drop/Withdraw" link



3. Click on the Term you want to Register for, then click "Continue".



4. At this point, you have options. You can **search**, add **the CRN directly**, or **Register from a Plan**.

Register for Classes

[Student / Registration / Select a Term](#) / Register for Classes

Role: Student

Find Classes | Enter CRNs | Plans | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Spring 2026

Subject

Course Number

Keyword

Instructional Methods

Search Clear ▶ [Advanced Search](#)

5. To Search, click on the **Find Classes** tab. Enter the Subject code, Course number, etc., or click on Advanced Search for more options.

Find Classes | Enter CRNs | Plans | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Spring 2026

Subject

Course Number

Keyword

Instructional Methods

Search Clear ▶ [Advanced Search](#)

These special characters are ignored: *~!@S#&?[] () |. The % is allowed.

Enter one or more words (partial words allowed). The search uses AND logic to return classes that contain the word(s) or partial words entered.

- a. Once you have found a course, click on the “Add” button on the right. This will add the course to your Registration Summary section. Click on the “Search Again” button in the upper right to continue searching for additional courses.

Find Classes | Enter CRNs | Plans | Schedule and Options

Search Results — 2 Classes

Term: Spring 2026 Subject: ANT-Anthropology Course Number: 110

Search Again

Title	Subject	Course No.	Section	Hours	CRN	Term	Instructor	Meeting Times	Instructional Method	Campus	Status	Schedule Type	Attribute	Linked Sections	Add
Introduction to Cultural Anthropology	ANT-Anthropology	110	002	3	21608	Spring 2026	Zia, Abbar (Primary)	10:10 AM - 11:00 AM Type: Class Building: Cantelaria Hall Room: 1020 Start Date: 01/12/2026 End Date: 05/16/2026	Face to Face	Main Campus State Funded	3 of 65 seats remain. 26 of 25 waitlist seats remain.	Lecture	LAB3Soc&BehSci-HumBeh.Cult.Soc LAB3-International Studies LC6-Hum Behav & Social Sys LC7-International Studies GT Hum Behav Culture&Soc Frame No Course Materials		Add

- b. Once you have found all the courses you need, click the “Submit” button in the lower right of your Registration Summary section.

Summary							Tuition and Fees	
Title	Details	Hours	CRN	Schedule Typ	Status	Action	Instructional Methods	
Clinical Practice: Alterations J...	NURS 374, 1	6	25334	Practicum/...	Registered	None	Internship/Practica/Clinical	Internship/Practica/Clin...

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18

[Submit](#)

- c. Advanced Search allows you to search for additional categories, such as: Part of Term, Meeting Days, LAC Attributes, Level, College, and Open Sections.

Subject and Course Number

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Attribute

Campus

Level

Buildings

College

Departments

Instructional Methods

Schedule Type

Duration Units

Part Of Term

Title

Sessions

Course Number Range to

Credit Hour Range to

Meeting Days

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Start Time

End Time

Open Sections Only

6. If you have the CRNs, you can register directly from the **Enter CRNs** tab. Enter the CRN into the CRN field, if you have multiple CRNs, click the “+Add Another CRN”. Once you are done, Click the “Add to Summary” button. This will add the courses to your Registration Summary section. Click the “Submit” button to register.

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2026

CRN

CRN

[+ Add Another CRN](#)

7. You can also register for course from your Degree Plan. Click on the **Plans** tab to see your plan. The list of courses will be displayed, and you can search for sections by clicking on “View Sections” button on the far right. Click on the “Add” button to add the course to your Registration Summary. When you have selected all your courses, click on “Submit” button.

Find Classes Enter CRNs **Plans** Schedule and Options

Register from a plan.
Term: Fall 2022

Plan: Africana Studies

Critical In	Title	Details	Cred	Delivery	Choice Group	Choice Description	Attribute Summary	Note	Course Sections	Add
✓	HI1-Intro Africana Studies	AFS 100	3						Q View Sections	
✓	Survey of Africa	AFS 104	3						Q View Sections	
	CO1-College Composition	ENG 122	3						Q View Sections	
	SS3-Principles of Psychology	PSY 120	3		1	PSY 120 or SOC 100 or ANT 11...			Q View Sections	
	SS3-Principles of Sociology	SOC 100	3		1	PSY 120 or SOC 100 or ANT 11...			Q View Sections	
	SS3-Intro to Cultural Anthropology	ANT 110	3		1	PSY 120 or SOC 100 or ANT 11...			Q View Sections	

8. If you need to register for a course that has variable credit, once you have added the course to your schedule, please go back to your course schedule and select **Schedule and Options** tab.

Register for Classes

Find Classes Enter CRNs Plans **Schedule and Options**

Enter Your Search Criteria ⓘ
Term: Summer 2024

Subject

Crse

- a. Click on the **“Cred”** link for the course you are wanting to adjust the variable credits.

Summary

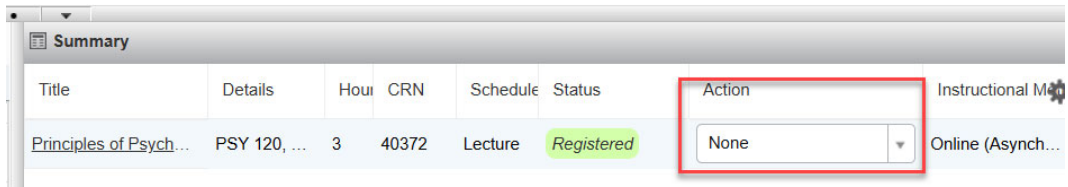
Term: Summer 2024

Title	Details	Cred	CRN	Schedule Type
Internship in Sport Coaching	SES 392, 970	1	40176	Internship

Cred	CRN	Schedule T
<input type="text" value="1"/> Must be from 1 to 6	40176	Internship
1	40106	Internship

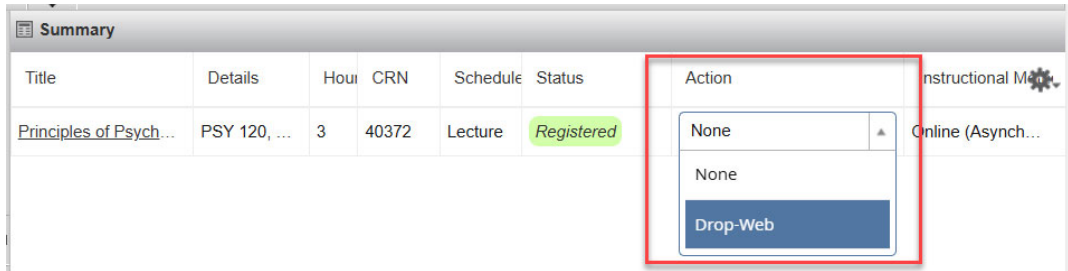
9. If you receive registration holds/errors or pre-requisite errors, those will display on your registration screen. If you have additional questions about registration holds/errors, please visit the Office of the Registrar website for more information on specific errors. You can find that page at [Holds and Error Messages](#).

10. If you need to Drop or Withdraw from a course. Use the drop-down menu next to the course to select the appropriate action.



A screenshot of a course summary table. The table has columns: Title, Details, Hour, CRN, Schedule, Status, Action, and Instructional Mode. The first row contains: Principles of Psych..., PSY 120, ..., 3, 40372, Lecture, Registered, None, and Online (Asynch...). The 'Action' dropdown menu is open, showing 'None' as the selected option.

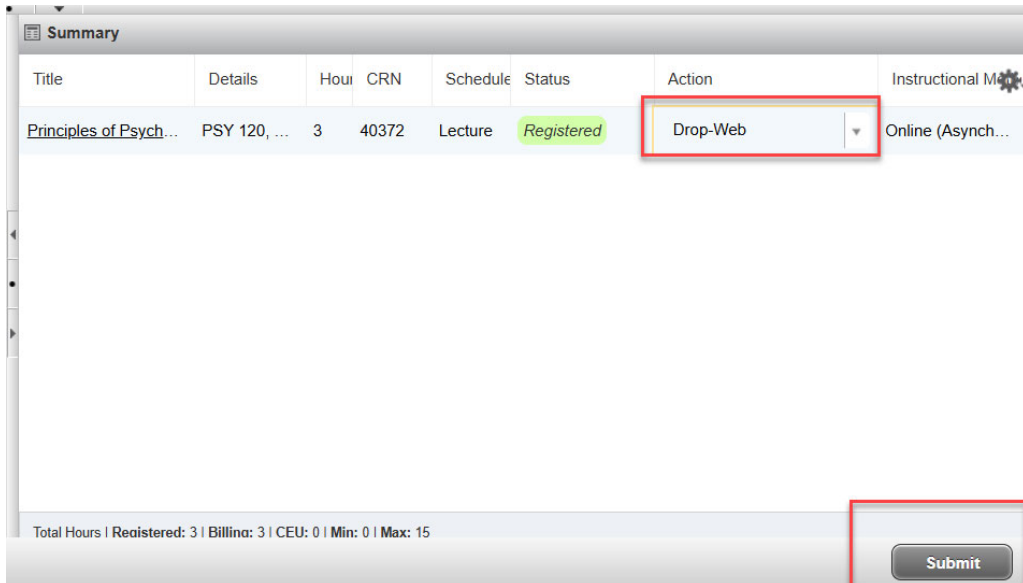
Title	Details	Hour	CRN	Schedule	Status	Action	Instructional Mode
Principles of Psych...	PSY 120, ...	3	40372	Lecture	Registered	None	Online (Asynch...



A screenshot of a course summary table, similar to the one above. The 'Action' dropdown menu is open, and 'Drop-Web' is now selected and highlighted in blue.

Title	Details	Hour	CRN	Schedule	Status	Action	Instructional Mode
Principles of Psych...	PSY 120, ...	3	40372	Lecture	Registered	Drop-Web	Online (Asynch...

a. Drop Web or Withdraw will appear based on the course deadlines. Click submit to process your drop/withdrawal.



A screenshot of a course summary table. The 'Action' dropdown menu is open, and 'Drop-Web' is selected. At the bottom right of the table, there is a 'Submit' button. The bottom status bar shows: Total Hours | Registered: 3 | Billable: 3 | CEU: 0 | Min: 0 | Max: 15.

Title	Details	Hour	CRN	Schedule	Status	Action	Instructional Mode
Principles of Psych...	PSY 120, ...	3	40372	Lecture	Registered	Drop-Web	Online (Asynch...

Total Hours | Registered: 3 | Billable: 3 | CEU: 0 | Min: 0 | Max: 15

Submit