



UNIVERSITY OF
NORTHERN COLORADO

Housing & Residential Education

STUDENT LEADERSHIP ADVISOR GRADUATE INTERN

CONTRACT AY 2026-2027

HRE MISSION AND VALUES:

In alignment with Rowing not Drifting, this office's central mission is to equip students with the tools to engage in the transformative power of personal relationships and communities. We work with students, families, and our campus community to create a sense of home through intentional programming, one on one interactions, and serving as a connection point for students to campus resources. Through a social justice lens and experiential learning, we empower students to grow, learn, lead, and achieve.

- **Inclusivity:** We recognize that the diverse communities and unique personal experiences of our students enhance our campus. With this understanding we work to create environments where all students, families, and support people feel at home and welcome.
- **Integrity:** Truth, authenticity, and transparency are the foundation of the relationships we foster and the decisions we make.
- **Service:** Well-appointed, clean, and responsive facilities are critical to providing a home. With this in mind and through referrals, we provide thoughtful individualized assistance empowering our students to advocate for themselves and contribute to our campus communities. We apply the concept of Servingness in interactions with our students, their support people, and our campus partners to build an inclusive campus community.
- **Growth:** We celebrate development, innovation, courageous creativity, and active participation in the experience all our students and the contributions of our team.

POSITION OVERVIEW:

The Student Leadership Advisor provides leadership in the advising of all aspects of the Residence Hall Association (RHA) and the National Residence Hall Association (NRHH) and provides on-going training, challenge, and support to the Housing and Residential Education (HRE) staff in their work with community councils. The advisor is responsible for creating and supporting intentionally structured residence hall leadership development activities including leadership workshops/experiences and a student leadership conference (i.e., leadership kickoff), serving as a connection to the leadership efforts of HRE and coordination of RHA representation at office and university functions. Duties and responsibilities include, but are not limited to:

REQUIRED QUALIFICATIONS

- Bachelor's degree.
- Admitted to University of Northern Colorado graduate program by start date.
- Enrollment in a minimum of six (6) graduate credits per semester (fall/spring) during internship and maintain good academic standing.
- Valid driver's license as well as DVS records check with an acceptable rating.
- Be able to work at least 15 hours per week (out of 20), spread across a minimum of four weekdays, during business hours (8:00AM-4:30PM) and be able to work Mondays from 5:00 – 9:00 PM. There may be additional after hours work for staff meetings and programming efforts.

PREFERRED QUALIFICATIONS:

- Knowledge of student leadership in a residence hall living environment and an awareness of college student issues.
- Strong verbal and written communication skills.
- Administrative skills, including an ability to effectively manage multiple priorities.
- Demonstrated commitment to fostering a diverse working and learning environment.
- Effective self-management, team management, and conflict resolution skills.
- A 2-year commitment to the position is preferred but not required.

COMPENSATION:

- A one-bedroom apartment will be provided in an on-campus housing facility.
- A 125 Block Meal Plan for academic fall and spring semesters.
- A 50 Block Meal Plan over the summer.

Please Note: This role does not provide tuition remission or a stipend.

CONTRACT DATES:

- 12 month contract: June 1, 2026 – May 31, 2027.

APPLICATION PROCESS AND DEADLINE:

- Upload a copy of your Resume to the Handshake portal.
- Submit a cover letter on the Handshake portal answering the following:
 - Describe your philosophy of student leadership and how you would advise student leaders in a residence hall environment.
 - Share an example of a leadership program, training, or event you planned or facilitated. What was your role, and what did you learn?
 - This position requires collaborating with students, professional staff, and campus partners while creating an inclusive leadership experience. Describe a time you built relationships across different groups to achieve a shared goal.
- Priority application deadline is **July 10, 2026**.
 - Qualified applicants will be invited to interview with an invitation sent to their BearMail only.
- Interviews for priority applications July 14, 2026, to July 20, 2026.
- Rolling application until filled.

POSITION RESPONSIBILITIES:**Student Leadership Advising**

- Advise RHA/NRHH and provide ongoing training and support to RHA executive board and each floor/building representative.
- Communicate issues raised by students with supervisor and help facilitate communication of information back to student(s).
- Implement initiatives to recognize student leaders, develop the leadership resource center, and create/oversee leadership publications and marketing tools.
- Participate in IACURH/NACURH advisor meetings.

Leadership Program Development

- Work with residential education staff (Residential Coordinators, Resident Assistants, Community Assistants) to provide advising training and to communicate and coordinate RHA/NRHH issues, programs, and leadership opportunities in support of the development of successful community councils.
- Serve as student leadership connection to the leadership efforts of Student Activities.
- Seek opportunities to connect Divisional/University of Northern Colorado initiatives (access and involvement of underrepresented students) to leadership development.
- Organize/attend student leadership conferences with University of Northern Colorado delegation at state, regional (IACURH), and NACURH levels.
- Create training workshops for community councils.
- Organize student leadership conference.
- Develop and coordinate leadership workshops/experiences each semester.

Summer Duties

- Advise RHA/NRHH within the following areas:
 - President and Social and Traditional Events Coordinator for summer duties including but not limited.
 - Attend NACURH annual conference.
 - Manage refrigerator rentals.
- Assist with Summer Camps and Conferences.

OTHER OPPORTUNITIES

- The Student Leadership Advisor shall also assist the Office of Housing and Residential Education in other ways as requested or assigned.
- Additionally, in coordination with their supervisor, the Student Leadership Advisor can explore opportunities to gain professional development experiences within and outside of HRE.
- Other duties not listed here may be assigned by the supervisor or other office professionals. Staff members are responsible for the successful performance of the job responsibilities outlined above and any other duties as assigned.

If you would like to learn more about the position or have any questions, please contact Collin Nail, Assistant Director for Residential Curriculum & Assessment, at collin.nail@unco.edu.