

CODIFICATION COMMITTEE

Wednesday, August 26, 2026

CC 2200 | 2:00-3:30pm

Minutes

Present: Berg, Dietz, Gregory, Newman, Reyes, Schuttler

Call to Order 2:00pm

Approval of the Agenda approved with the removal of the Definitions from Unfinished Business from today's and future agendas.

Approval of the 15 April 26 meeting minutes approved without objection

Chair's Report/Announcements – No report

Unfinished Business

- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- University Regulations 3-3-801
 - There were concerns that the BPM and UR sections may be giving the same information.
 - The regulations should provide clear “how-to” guidance.
 - 3-3-801(1) Comprehensive Review.
 - Replace “must receive” with “is entitled to”
 - Replace “In addition, the results of comprehensive review are the sole” with “The outcome of the comprehensive review serves as the exclusive”
 - Insert “review” after “tenure” and “promotion”
 - Replace “Every comprehensive review of a tenured faculty member, for whatever purpose, is at the same time a post tenure review.” with “For tenured faculty members, any comprehensive review serves as a post-tenure review.”
 - 3-3-801(1)(a)
 - (I)
 - Title part (I) as “Review Cycle.”
 - Replace all instances of “will” with “shall”
 - Remove “toward tenure and promotion” and “at the University of Northern Colorado.”
 - (II)
 - Replace “which” with “, that”
 - (III)
 - Replace “if” with “only when sch time periods are” and remove “as credit towards promotion and/or tenure”
 - Insert (IV) Evaluation Areas. And (V) Pre-Tenure Review Decision. to be parallel with the Post-Tenure Review section.
 - 3-3-801(1)(b) Tenure Review.
 - Correct reference number, [See Section 2-3-801(2)(b).]
 - To be parallel with section d, Post-Tenure Review, insert,
 - (I) Review Cycle
 - (II) Procedures
 - (III) Evaluation Period and Dossier

- (IV) Evaluation Areas
- (V) Tenure Review Decision

- Insert a section c – “3-3-801(1)(c) Promotion Review. [See Section 2-3-801(3)(c)]”
 - To be parallel with section d, Post-Tenure Review, insert,
 - (I) Review Cycle
 - (II) Procedures
 - (III) Evaluation Period and Dossier
 - (IV) Evaluation Areas
 - (V) Promotion Review Decision
- 3-3-801(1)(d)
 - (I)
 - Insert “(1)” after “one”
 - Replace “will” with “shall”
 - (III)
 - Correct the reference – 2-3-801(3)(d)
 - (IV)
 - Replace “a five point scale” with “the Evaluation Score Range”
 - Correct the BPM reference – 2-3-801(1)(s)
 - (V)
 - “Decisions” should be “Decision”
 - Replace “Faculty evaluated as unsatisfactory on a post-tenure review will meet with the” with “If evaluated as unsatisfactory in a post-tenure review, the faculty member”
 - Insert “shall meet” after “program area faculty”
 - The committee questioned whether a timeframe should be considered developing the performance plan.
 - Insert “within (timeframe?)” at the end of the sentence to let Faculty Welfare have that discussion.
 - Insert “, and agreed to by the faculty member” after “dean”
- 3-3-801(2) Subperiod Review.
 - (a)
 - Remove “Board Policy” at the end of the sentence.
 - (b)
 - The committee questioned the meaning of the last sentence, “No review period may be included in more than one subperiod review.”
 - (c)
 - End the paragraph with “Each review time period includes faculty activities from January 1 through December 31 of a calendar year. Evaluations are conducted during the period of January 1 through May 31 of the following year.”
 - (I) Rewrite Annual Review as “One calendar year.”
 - (II) Rewrite Biennial Review as “A consecutive two-year period.”
 - (III) Rewrite Triennial Review “A consecutive three-year period.”
 - (e)
 - Replace “a five (5) point scale” with “the Evaluation Score Range”
 - Correct BPM reference – 2-3-801(s)
 - Replace “will” with “shall”

- (f)
 - (I)
 - Replace “will” with “shall”
- 3-3-801(3) Calendar for Faculty Evaluation
 - Replace all instances of “will” with “shall” in this section.
 - (b)
 - Rewrite that sentence as “Faculty members who do not receive tenure in year six (6) shall be given a terminal contract for year seven (7).”
 - (c)
 - Insert “on an annual basis” after “communicated”

Comments to the Good of the Order
Adjournment 3:22pm