



Dual Enrollment Course Drop/Withdrawal Request

First Name: _____ Last Name: _____

UNC Bear ID (begins w/ 8): _____ High School: _____

I am requesting to ☐ Drop ☐ Withdraw from the following course(s) for
☐ Fall ☐ Full-year ☐ Spring:

Prefix: _____ Number: _____ Section: _____

Prefix: _____ Number: _____ Section: _____

Student Signature: _____ Date: _____

Course Drop/Withdrawal Policies:

- You can drop your course up until the designated **drop deadline**. The course will be removed from your transcript and you will receive a full tuition refund.
 - After the drop deadline and up until the **withdrawal deadline** you can withdraw from your course. The course will remain on your transcript with a grade of "W" (this does not impact GPA), and there is no tuition refund.
 - After the **withdrawal deadline** you are unable to be removed from the course. The course will remain on your transcript with the grade that you have earned, and there is no tuition refund.
- If you stop attending the course but fail to officially withdraw from the course(s), you will be responsible for full tuition and fees and the course grade will remain on transcript.

When completed, this form should be submitted to:
UNC Office of the Registrar at:
registrar@unco.edu

Office use only: Bear Number _____

Received: _____ Initials: _____