

# PI Post-Award Responsibilities



## THE EIGHT FUNDAMENTAL RESPONSIBILITIES OF THE PI DURING THE POST-AWARD PHASE INCLUDE:

1. Executing the project as outlined in the funded proposal, using sound management techniques
2. Authorizing only those expenditures that are reasonable and necessary to accomplish the project goals and are consistent with the sponsor's terms and conditions
3. Spending no more than the amount authorized by the sponsor for the budget period
4. Carrying out the project's financial plan as presented in the funded proposal, or make changes to the plan following a prescribed set of policies and procedures
5. Reporting project progress to the sponsor as outlined in the terms of the award
6. Reviewing expenditures in a timely fashion to assure their appropriateness and correctness
7. Complying with all University policies and procedures related to project management and personnel practices
8. Complying with all applicable sponsor rules, regulations and/or terms and conditions of the award