TRANSFER OF GRADUATE CREDIT FROM OTHER INSTITUTIONS
University of Northern Colorado Graduate School

Name ____________________________________ Bear Number ______________
Email Address ____________________________ Degree Program ______________

UNC GRADUATE TRANSFER REQUIREMENTS:
• Transfer credit from another accredited institution must be graduate level and compatible with the student’s program.
• Transfer credit must be “B” or better work.
• Transfer credit is not used in the calculation of the grade point average.
• Transfer credit must be within the time frame of the degree program. This is five calendar years for the master’s degree, six calendar years for the specialist degree and eight years for the doctoral degree.
• Transfer credit cannot have been used to fulfill requirements for a previously earned degree.

COPY EXACT COURSE TITLE AS RECORDED ON TRANSCRIPT. UNC EQUIVALENCY OR ELECTIVE CREDIT MUST BE INCLUDED. AN OFFICIAL TRANSCRIPT IS REQUIRED.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Course Title</th>
<th>UNC Equivalency or Elective Credit</th>
<th>Term/Year Completed</th>
<th>Sem/Qtr Hours</th>
<th>Grade</th>
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Total transfer hours requested: __________

I request the above courses be accepted into my _____master’s _____specialist _____doctoral program.

_____________________________________________  ____________________________
Student Signature                               Date

APPROVAL:

_____________________________________________  ____________________________
Program Advisor                                  Date                        Program Chair

_____________________________________________
Graduate School                                  Date

Revised 10/2011