Graduate Council Minutes
September 22, 2011

Present: Charmayne Cullom; Dianna Gray, Angela Henderson, Jack Barbera, Heng-Yu Ku, Melissa Malde, Sean O’Halloran; Lori Peterson, Pat Seaton, Tina Stoody, Carissa Reddick, Matt Birnbaum, Tony Armenta, Jennifer Murdock, Frances Braafhart, recording secretary

I. Welcome and Kudos
   • Tina had an article published in Perceptual and Motor Skills.
   • Sean was in Thailand for 12 days and gave 5 workshops.
   • Melissa Malde will be singing the part of the Mother in Amahl and the Night Visitors for Opera Fort Collins in December at Griffin Concert Hall.
   • Angela published journal – Innovations in Higher Education along with Jennifer Murdock.
   • Tony co-edited a special issue on School Safety for The Clearing House, a refereed journal in Education.
   • Charmayne’s paper, Knowledge Management for Nonprofits: A Strategy for Sustainability was accepted for publication in the forthcoming issue of Communications of the International Information Management Association. She will also present the paper at the 22nd IIMA Conference in New Orleans in addition to the peer reviewed Journal.

II. Approval of Agenda
   Dianna asked for motion to approve agenda. Melissa motioned to approve, Sean seconded the motion and the motion carried.

III. Approval of Minutes
   Dianna asked for a motion to approve the May 6, 2011 minutes. Frances will add Pat Seaton to the list of attendees. There was a question about the Academic Appeal Process and if the Dean of the Graduate School will be included in the appeals process. Carissa Reddick was a member of the APC last year and reported that that committee will revisit – status quo until the new policy is developed. Charmayne motioned to approve the minutes with corrections and Jennifer seconded. The motion passed.

IV. Announcements
   A. Dean remarks – Linda Black
      Linda met with Dianna Gray in August to talk about changes in the Graduate School & International Admissions. Robbyn Wacker is now Acting Provost and Senior Vice President of Academic Affairs. The Center for International Education will report to the Provost Office. Teresa McDevitt has been appointed AVP for Research and will oversee the Office of Sponsored Programs. Other updates from Linda Black:
      • The Graduate School is updating and restructuring their website. When closer to completion, a test site link will be provided so faculty can check their program information.
      • Program Liaisons from the Graduate School – Liaisons will provide direct interaction with faculty regarding their programs and also streamline the admissions process.
      • Thesis and Dissertation manuals are being updated and will be on the website. The alternate format will also be available.
• International Admissions is updating their admissions process and will ask that applications be received 90 days prior to the start of the term in which a prospective student would like to attend.

• Graduate Coordinator and Graduate Faculty meeting to be scheduled in October. Some of the initiatives on the agenda:
  o Graduate Faculty Development: Stats Boot Camp
  o Graduate Student Professional Development (GSPD)
  o Graduate Student Communications

• New GRE Scores: new scores 130-170. For 5 years, we will be using 2 scales as the old scale is approved for 5 years. GRE scores are required for all doctoral programs and some masters programs.

• Continuous Registration Policy: Linda Black will be sending a memo to the Deans, Directors, Graduate Faculty and Graduate Students informing them of the enforcement of the continuous registration policy beginning fall 2011. The fee is $150.

B. Chair Remarks – Dianna
Graduate Council is required to submit an annual report to Faculty Senate at the end of the academic year, but in lieu of an annual report, Senate asked that Council provide copies of the Council minutes. Frances emailed copies of the minutes from the 2010-11 academic year to Lori Riley and Stephen Luttmann, Faculty Senate Chair.

V. Action/Discussion Items
A. Faculty Senate Report – no report (Rutilio Martinez) – Rutilio will continue to provide updates from Faculty Senate to Graduate Council.

B. Dianna proposed that in lieu of serving on Standards or Program Review, a Council member could serve as the Grad Council representative on APC or Faculty Senate. Dianna is currently on APC, but it is a time issue and she is unable to attend this semester. Dianna would like to have someone there to represent Council on our behalf. Charmayne volunteered and agreed to attend APC this fall but cannot attend spring 2012. If anyone is willing to attend APC ad hoc if Charmayne cannot attend, please let Dianna know.

C. Program Review Committee Request
Melissa Malde inquired about the approval process for new degree programs. The degree program is Doctor of Arts in Music which would be more performances, recitals and concertos performing with symphony but no dissertation. Tina Stoody noted that there is a precedent for this at UNC in the Doctor of Nurse Practitioner degree. She also noted that they are interested in pursuing a more clinical, non-dissertation doctoral degree in Audiology. Tina will take to Program Review to review.

At the Senate Retreat, Dianna said the group talked about President Norton’s State of the University Address. The President talked about Transformational Education and in her speech the President acknowledged Graduate Education. We are on the radar!

Dianna also informed Council that at APC there was discussion about whether the Dean of the Graduate School should be part of the Academic Appeals Process. Council members discussed the appeals process and the role of the Graduate School Dean. Dianna said that at the October meeting, she will place this issue on the agenda and bring the full text of the appeals process for Council to review.
Dianna received a request from a current graduate student to attend the Council meetings. She asked for everyone’s thoughts regarding a grad student attending other than the GSA representative. Dianna will forward a request and ask Council to consider this request. Dianna commented that we do have to be sensitive to faculty – those being discussed in relation to GF/DRE status. Programming and faculty discussions need to be held in confidence. *Forward your thoughts to Dianna by October 14, 2011.*

V. Standing Committee Reports
   A. Standards Committee
      Standards reviewed 3 applications via email and approved those applications for the status faculty requested so they could sit on doctoral committees.

      Standards reviewed 16 other applications during their September meeting.
      • 4 were approved for DRE
      • 8 approved for GF
      • 4 were not approved

      Tina moved to approve the applications per Standards’ recommendations. Pat seconded the motion, motion passed.

   B. Program Review
      Program Review has not met but will meet in October to figure out a plan of action and discuss what Program Review’s role is in the comprehensive review process.

   C. GSA - Shanda
      The GSA has moved the deadline for grant applications and also changed the criteria for the number of credits from 9 to 6. Shanda mentioned that she received 70 grant applications last year. She just closed 105 awards. Grants were reviewed on Wednesday and letters to awardees were mailed on Friday. GSA had a budget of $21,000 for 4500 requests. If everyone gets approved, they would receive 50% of funding.

      GSA will award another round of grant awards for spring and summer.

   D. Library – Wendy
      New interfaces have been added to the Library website. Please visit the Library site and forward your comments to Wendy.

VI. Adjournment
   Melissa asked for a motion to adjourn. Tony moved to adjourn and it was seconded by Charmayne. Meeting adjourned 4:00 p.m.

Respectfully Submitted,
Frances Braafhart
Recording Secretary