Graduate Council Minutes  
December 8, 2011

Present: Anthony Armenta, Jack Barbera, Matt Birnbaum, Shanda Crowder, Dianna Gray, Chair, Angela Henderson, Wendy Highby, Heng-Yu Ku, Melissa Malde, Jennifer Murdock, Sean O’Halloran, Lori Peterson, Carissa Reddick, Tina Stoody, Frances Braafhart, recording secretary

Not Present: Charmayne Cullom, Pat Seaton, Marcus Embry, Linda Black

I. Welcome & Kudos
   • Lori has returned to the classroom. She had surgery I November and is recovering well.
   • Wendy announced that her paper had been accepted to present at the 33rd Annual Southwest/ Texas Popular Culture and American Culture Associations Conference on February 8-11, 2012, Albuquerque, NM. The title is: “Are Librarians Hiding Something? ? The Colbert Report, Anti-Intellectualism and the Culture Wars.”

II. Approval of Agenda
   Dianna asked if anyone had anything to add to the agenda. Hearing none, she asked for a motion to accept the agenda. There was a motion to accept the agenda as is and the motion was seconded.

III. Approval of Minutes
   Dianna asked for a motion to approve the November minutes as is. Jennifer motioned to accept the minutes as written and Sean seconded. Motion passed.

IV Announcements
   Chair Remarks – Dianna
   Dianna asked everyone to think about initiatives that can be instituted by Graduate Council to further Graduate Education on campus. Please bring 3 initiatives to the next meeting to be considered. Talk to your colleagues. We will discuss at the next Council meeting, rank and vote on all. We will use these initiatives to drive the Graduate Council agenda for the following year.

V. Standing Committee Reports
   A. Standards – Melissa
      Standards has been reviewing 2 lingering apps from Nursing: 1 application was approved as the faculty is currently sitting on 8 committees and serving on 1. The program is new and this particular faculty chairs the program.

      Eleven other apps were reviewed and some needed some minor clarifications, resumes or signatures. All were approved by Standards after clarification received. There was a motion to accept the slate as reported. The motion was made and seconded and the motion passed to accept the slate as presented.

      Melissa reported that she spoke to CETL regarding the development of video instruction for faculty on how to complete the GF/DRE application. Melissa was scheduled to attend a workshop on CAMTASIA on 12/12 from 10 – noon, but Dianna Gray mentioned that if Melissa prepares the PowerPoint Presentation and records instructions, CETL will sync the voice with the PowerPoint. Melissa should contact Sam at CETL.
There was discussion about a student form “Request for Appointment of Doctoral Committee.” Melissa will speak to Cathy Soto-Ortega about the signature section of the form. Can the title “Research Advisor” be eliminated leaving only the choices of Chair/Co-Chair?

B. Program Review – Tina
Tina is hopeful that she can get clarification on the role of Program Review. There is a lot of confusion on campus as to Program Review’s role and where this group falls in the review process. Upcoming review:
• The emphasis to the Clinical Counseling program, Couples and Family Therapy, will become its own MA degree

C. Graduate Student Association (GSA)- Shanda
The Council is wrapping up for the semester and is finalizing events GSA will hold in the spring. Shanda said she had issues with early grant deadlines this year. Shanda would like to work with Graduate Council in the development of some new guidelines/deadlines and perhaps use data to determine how much funding to provide per award. Shanda would like to make changes by July 1, 2012.

D. Library Report – Wendy
No report

VI. University Senate and APC Liaison Reports
Charmayne was not present but provided this update to Dianna Gray. There is ongoing dialogue regarding academic appeals. What is the chain of command in a review? There was continued discussion about the role of the Graduate School Dean in the process.

VII. Adjourn
Asking for other comments and hearing none, Dianna motioned to adjourn. Happy holidays to everyone! Meeting adjourned at 3:45 p.m.

Respectfully submitted,

Frances Braafhart, Recording Secretary