Descriptions - Senate Committees

The Academic Policies Committee shall consist of a minimum of five senators appointed by the Senate chair and confirmed by the Senate. The chairs of the University’s Undergraduate Council (UGC), Graduate Council (GC), Liberal Arts Council (LAC), Professional Education Council (PEC), and the Vice President for Academic Affairs of the Student Senate shall be ex-officio (voting) members. The Chief Academic Officer (CAO) or his/her designee shall be an ex-officio (non-voting) member. The Committee’s responsibilities are to:

- Consider the future development of the University in its broadest scope as it relates to academic programs and shall review and recommend formulation of goals, which it believes the University should seek in fulfilling its education mission.
- Serve as a review committee for all matters which affect the academic policies of the institution, such as admission and graduation requirements, grading system, curriculum development, proposed new programs, academic standards and regulations, academic calendar, faculty evaluation, reduction in force policies, standards of professional ethics and the like.
- Receive and review reports and policy recommendations from the University’s UGC, GC, LAC, and PEC. Recommendations on the approval of these reports and policy issues shall be prepared for consideration by the Senate.

The Elections Committee shall consist of at least one senator from each college and the University Libraries, appointed by the Senate chair and confirmed by the Senate. The committee’s responsibilities are to:

- Conduct and approve all elections to the Senate, and to college and University committees which require faculty representation.
- Solicit nominations, when requested, to fill vacancies in standing committees of the Senate.
- Solicit nominations, when requested, for ad hoc committees established by the Senate, the President, the Senate Executive Committees, or the University’s representative faculty committees.

The Faculty Welfare Committee shall consist of a minimum of five senators appointed by the Senate chair and confirmed by the Senate. The Chief Academic Officer (CAO) or his/her designee shall be an ex-officio (non-voting) member. The Committee’s responsibilities are to:

- Consider and recommend policies concerning the conditions and compensations of faculty employment such as tenure, academic freedom, promotions, faculty travel, sabbaticals, faculty salaries, insurance benefits, academic privileges, faculty evaluation, reduction in force policies, and standards of professional ethics. The Committee is also empowered to examine existing employee benefits policies, regulations, and procedures of the University related to personnel benefits. Such benefits include, but are not limited to: health insurance, life insurance, and tuition waivers for employees and their dependents.
- Conduct continuous reviews of University policies, practices, and regulations affecting faculty welfare and make recommendations for their revision as necessary.

The Salary Equity Committee shall be comprised of eleven (11) members. There shall be six (6) Senators, one from each college and the University Libraries elected by the Senate. Senators from each college and the University Libraries will be responsible for nominating their representative. If no Senator is available from a college, the Senate will accept nominations for non-Senators to serve on the Committee. Two members will be appointed by the President or his/her designee. One member shall be the elected Faculty Trustee currently serving on the Board of Trustees (BOT). One member shall be the previously elected Faculty Trustee. The Professional Administrative Council (PASC) shall select, from its membership, a representative to serve on the Committee. All committee members are voting members. The committee shall elect annually at the last
meeting of the spring semester faculty members as chair and vice-chair to serve a term of one year. The term of office of faculty members elected or appointed by the Faculty Senate shall be three calendar years beginning July 1 of the year selected, unless the appointment is to finish a term for someone who has not completed his or her full term. The members selected by the President or his/her designee, and the PASC shall hold office for one year. The term of office for the Faculty Trustee shall be the time he or she serves on the Board of Trustees. If the previously elected Faculty Trustee is unable or unwilling to serve on the committee the Senate shall appoint a faculty member to fill this position. The Committee’s responsibilities are to:

- Review the group of University approved peer institutions and make recommendations for any necessary changes, if possible during the fall semester.
- Request and review the annual staffing plan of exempt staff and faculty at UNC. Ensure that copies are distributed to the offices deemed appropriate and ensure a copy is held in the University archives.
- Request appropriate data to make annual external and internal parity comparisons for the purpose of making recommendations on how to achieve internal and external parity.
- Ensure that fairness and equity is maintained, review annually the salaries for all faculty and exempt staff which may include, but not be limited to, new hires, merit pay, and summer salaries, and recommend to the Senate any modifications to the distribution process.
- Review the annual University budget audits, the annual budget, or any other relevant budgetary documents to make relevant recommendations.
- Review benefit plans including but not limited to health, life, and disability insurance that are part of the fringe benefit plan and make relevant recommendations.

The chair shall report to the Senate on the Committee’s current activities.

**The Codification Committee** shall include three senators appointed by the Senate chair and confirmed by the Senate. Those senators may continue to serve on the Committee after their Senate terms of office expire. An additional three members shall be elected from the faculty at large. One member of administration shall be appointed annually by the President. The term of office of all faculty members appointed by the Senate or elected shall be three calendar years beginning July 1 of the year selected. This committee shall maintain a current set of bylaws approved by the Senate. The chair of the Committee will report at the regular meetings of the Faculty Senate. The Committee’s responsibilities are to:

- Examine the Board Policy Manual and the University Regulations, identify areas of concern, recommend further review, and develop and recommend changes to those documents.
- Assure that changes proposed to the Board Policy Manual and the University Regulations are in the appropriate format.
- Submit proposed Board Policy Manual and University Regulations changes to the Faculty Senate for action.