Assessment Council
Meeting Minutes
April 13, 2011
10:30-12:00
University Center, Aspen B

Present: Kim Black, Jason Byrnes, Lyda Ellis, Annie Epperson, Jay Lightfoot, David Kendrick, Heng-Yu Ku, Christine Marston, Karen Raymond, Eugene Sheehan, Stephanie Torrez
Guest: Evelyn Knowles

1. NILOA Transparency Framework discussion – since this initiative deals primarily with how institutions publicly share information about their assessment practices and outcomes, we decided to table this discussion until next year.

2. Assessment Map – Kim sent copies of the assessment map via email prior to the meeting. Members should review their section and send any corrections or additions to Kim prior to the next meeting.

3. HLC Annual Meeting Report – Kim provided information about two substantive changes that will affect UNC as we prepare for our 2014/2015 campus visit.
   a. The Commission is developing new criteria that will become final in 2013. UNC will need to respond to these criteria in our 2014/2015 self-study. Although the criteria are still in development, the Commission does not foresee any major revisions and is advising institutions to begin using the alpha version that was distributed at the annual meeting.
   b. UNC is currently a PEAQ institution. Starting in 2015, the current self-study process will be replaced by a new model the Commission is calling Pathways. Under this model, the current 10-year cycle and self-study process will be divided into two parts: Assurance and Improvement. Institutions will submit assurance reports and evidence files in years 4 and 10 and design and complete an improvement project in years five through nine. This new accreditation model will not affect our 2014/2015 re-accreditation.

4. Assessment Office Reorganization – Kim shared information about a major reorganization of the Assessment Office. Based on institutional needs and lack of additional resources, the Assessment Coordinator position currently held by Angie Koponen will be eliminated at the end of June 2011. Funds currently allocated to the position will be used to support the creation of Faculty Assessment Fellows to assist with implementing the recommendations of the Assessment Council and help UNC prepare for the 2014/2015 HLC accreditation. Kim expressed appreciation for all the work Angie has done to support assessment at UNC.

5. Sub-committee reports
   a. Sub-committee one has completed the “Program-Level Student Learning Outcomes Assessment” document. The committee has been finalizing a diagnostic tool to help programs evaluate their current assessment plans and will develop a timeline and process for campus-wide implementation.
   b. Sub-committee two completed and presented its recommendations for professional development. Council members should review and be prepared to discuss at the May meeting.

6. Other business – two members of the Council had volunteered for one-year terms: Brian Johnson (Graduate Council) and Jason Byrnes (PVA). The Graduate Council has selected Tina Stoody as their new representative. Jason has volunteered for another term of service.

7. Next meeting – May 11, 10:30-12, Aspen B