Assessment Council
Meeting Minutes
March 9, 2011
10:00 – 11:30
University Center, Aspen B

Members Present:
Group A – Kim Black, Lyda Ellis, Karen Raymond, Jason Byrnes, Brian Johnson, Jay Lightfoot, Jill Bezyak,
Group B – David Kendrick, Christine Marston, Annie Epperson, Stephanie Torrez, Angie Koponen

1. Kim brought the Assessment Office activities up-to-date.
   a. Kim’s been invited to speak to faculty more now than ever about assessment, program review, and learning outcomes.
      i. Kim and Jeanette VanGalde gave a presentation to the Leadership Institute on assessment trends and implications for higher ed.
      ii. SES workshop on program level assessment
      iii. HSS PRAC on HLC and state expectations and focus session on course-level learning outcomes
      iv. ASRM Colloquium on what people in assessment do and invitation to earn internship credits with Assessment Office
      v. Equity & Diversity Committee on campus climate
      vi. Survey on UNC image for University Relations
      vii. UNC Athletics survey
      viii. College Senior Survey – academic experiences, classroom
      ix. Alumni Survey update – used HSS Research Lab, had very poor response rates, calling, gave economy as possible reason why: 9% vs. 60% two years ago (of 1500), had only 500 personal e-mail addresses, rest were delivered via phone or mail.
      x. Web work for program level info.

2. Provost has asked for a small committee for HLC self-study document repository and Web source for site visit, need system up by Fall 2011

3. Assessment Maps – only some have currently supplied.

4. Discussed NILOA framework for evaluating. Members will review materials and discuss at April meeting.

5. LINKS:
   b. Sharepoint – [https://share.unco.edu/assessment](https://share.unco.edu/assessment)

6. Subcommittee A update – Kim
   a. Every program should be involved next year at some level in program-level student learning outcomes assessment and will need different levels of support
   b. Will require considerable support from Deans’ and AVPs’ offices
   c. Adopting a process for doing needs assessment, like the Houghton College model

7. Subcommittee B update – David
   a. Also like Houghton model
   b. David updated on where we are now – needs assessment, incentives
   c. Need to embed at college level assessment
   d. Faculty need a very competent GA
   e. ASRM has asked for internship opportunities
f. Need to ID models from other institutions

g. New position at CETL might support assessment

h. Campus experts

i. Support needs to come from the top

8. Kim going to HLC in April and will report highlights at April meeting.

9. Sub-committees split to work on their respective tasks.

Next meeting: Wednesday, April 13, 10:30-12, University Center, Aspen B