ASSESSMENT COUNCIL
Meeting Minutes

November 2, 2010
Present: Kim Black, Angie Koponen, Christine Marston, Annie Epperson, David Kendrick, Lyda Ellis, Karen Raymond, Heng-Yu Ku (KU), Jason Byrnes, Brian Johnson, Stephanie Torrez, Jay Lightfoot, Eugene Sheehan
Absent: Jill Bezyak, Yvette Renee Lucero-Nguyen
Next meeting: November 30, 11-12:30, UC – Spruce C (TBD)

1. Welcome

2. Review and approval of 9/28/10 minutes

3. Kim Black reported on the HLC Assessment Workshop she attended.
   - Kim provided an outline of main topics covered at the workshop

   **Highlights:**
   - Absolute, baseline expectations of HLC – clear learning outcomes at multiple levels; the University should be beyond the planning stages in information gathering and analysis and use of evidence; responsibility should be shared across the University; and the process should be realistic, intentional, and practical.
   - Additional information should address specific student learning and what assessment practices demonstrate.
   - Patterns of successful institutions
   - Kim proposed a conceptual framework for assessing program-level student learning outcomes.

4. Discussion of preliminary definitions from HLC workshop

Discussion centered on Student Learning Outcomes (SLO) – Key points:
   - Programmatic differences in outcomes and methods
   - Our task is to get all programs to develop program-level SLO
   - Our committee needs to outline basic expectations and assessment structure
   - Reasons for focusing on SLO?

5. Kim will frame out statement of purpose.

6. 2 groups were formed to carry out Provost’s charge

**Group 1** – Plan for helping campus meet university and HLC expectations regarding the assessment of SLO
Lead by Kim Black
   - Jay Lightfoot, Lyda Ellis, Brian Johnson, Jason Byrnes, Eugene Sheehan, Jill Bezyak

**Group 2** – Develop recommendations for resources and other types of support necessary to achieve the goal’s described in the plan.
Lead by David Kendrick
Angie Koponen, Christine Marston, Annie Epperson, Karen Raymond, Heng-Yu Ku (KU), Stephanie Torrez

Additional details outlined on the 11/2/10 Agenda.

Meeting adjourned about 12:00.