

UNIVERSITY of
NORTHERN COLORADO



MINUTES
BOARD OF TRUSTEES' MEETING
June 6, 2008
University Center – Panorama Room

Call to Order

The meeting of the University of Northern Colorado Board of Trustees was held Friday, June 6, 2008 at 8:40 a.m. in the Panorama Room at the University Center, on the University of Northern Colorado Campus.

Those present included:

Trustees	Dick Monfort, Gil Carbajal, Carlotta LaNier, Darlene LeDoux, Jim Chavez, Dick Gast, Joan Clinefelter, Mason Smith
Officers and Administrators	President Kay Norton, Vice President and General Counsel Ron Lambden, Sr. Vice President and CFO Randal Haack, Provost and Sr. Vice President for Academic Affairs Abe Harraf, Assistant Vice President for Enrollment Management Raul Cardenas, Recording Secretary Debra Fliethman
UNC staff/faculty /students	Michelle Tyson, Francie Murry
Guests	Virgil Scott, President, UNC Foundation

ACTION ITEMS:

1. Approval of Agenda

Trustee LeDoux moved to approve the agenda for the meeting. Trustee Chavez seconded the motion.

Motion carried unanimously.

2. Approval of May 9, 2008 Board of Trustees' Meeting

Trustee Carbajal moved to accept the minutes of the May 9, 2008 meeting as presented to the Board of Trustees. Trustee Chavez seconded the motion.

Motion carried unanimously.

3. Board Planning Calendar

The Board retreat is currently planned for August 7, 2008.

4. INFORMATION ITEMS:

Foundation Report – Virgil Scott, President

There is still time to for giving prior to the end of the Foundation's fiscal year. During the past year, new staff members have been added and the Foundation is going into the new fiscal year with high expectations. The Annual Giving Program has increased by an estimated twenty-five percent over the previous fiscal year. UNC's faculty and staff is to be commended for its commitment to the Team UNC effort, with increased staff participation from 15.5% to 18% in fiscal year 2008. Planned giving expectancies were \$14.2 million at the beginning of the fiscal year, and are more than \$20 million today. This is critical for building a base for future giving.

Faculty Senate Report – Dr. Francie Murry

Faculty Senate will meet on June 16 to discuss the promotion and tenure policy. A retreat is planned August 22 and the Board of Trustees will receive invitations.

SRC Report – Mason Smith, Student Trustee

SRC does not meet in the summer. Elections were held at the end of this semester.

PASC Report – Michele Tyson, Co-Chair

PASC is planning a transition meeting for later in the month to install new officers.

SPEEC Report

No report.

Academic Support Presentation – Abe Harraf, Provost and Senior Vice President for Academic Affairs

Provost Harraf gave a presentation entitled, "Student Success Strategies – Transforming Lives," highlighting academic support efforts. He described the Transformational Model and the Holistic Learning Model.

Academic support for students is offered through:

- new student orientation
- the Freshman Year Experience (learning communities)
- academic advising
- academic tutoring
- supplemental instruction
- Center for International Education
- Disability Support Services
- Career Services
- Academic Enhancement Programs (Honors, PLP, McNair, Stryker Institute, Reisher Family Scholars, Life of the Mind, Schulze Endowment, internship programs, Cumbres)
- Social development and integration (cultural centers, student activities, clubs, Greek Life, Residence Life programming)
- Health and wellness programs and education

All of areas of student support are assessed in a regular basis. Next year's freshmen are all being given copies of the book, "*Freedom Writers Diary*." Activities and themes from the book will be woven into the students' first-year experience, both inside and outside the classroom. There was discussion about the students' transition to college and the need for peer advisement and mentoring. During the coming summer and fall semesters the campus will be engaged in a

discussion on advising. Tom Smith, Assistant Vice President for Academic Affairs, distributed a document entitled, "A Vision of Student Success," and explained that there must be a campus-wide holistic approach to learning. Learning takes place not just in the classroom, but throughout every facet of university life.

Enrollment Management Report – Dr. Raul Cardenas, Assistant Vice President for Enrollment Management

Dr. Cardenas thanked the President and the Board of Trustees for the proposed increase in faculty and exempt salaries and in scholarship funds.

- A 5% decrease in enrollment is forecast for fall enrollment.
- Enrollment of ethnic minorities has increased.
- Non-resident enrollment has increased 17%, an indication of the success of the marketing effort using purchased names.
- Financial aid packages that include housing are being offered, which will impact first-generation students.
- "Pipelines" are being created for middle school and high school students, including a math program for female high school students, a "Save Our Youth" program for high-risk students from Greeley Central High School, and other efforts to intentionally recruit by engaging alumni who are working in schools.
- There was discussion about scholarships and the need to offer specific "first generation scholarships" as soon as possible.

5. Board Chairman's Report

No report.

6. Trustee Remarks

Student Trustee Mason Smith thanked the Board for the opportunity to serve as Student Trustee during the past year. It has been a good experience. He has noticed that the current Board is very responsive to student concerns and the discussion has been more student-centered.

Faculty Trustee Joan Clinefelter thanked the Board for its support of the faculty and for the proposed increase in faculty salaries. Vish Iyer has been elected as Faculty Trustee for the upcoming year.

7. President's Report

President Norton updated the board on a number of ballot issues that are being discussed, but are not in final form. The Board is not being requested to take a position on these issues at this time, but more information will be available at the time of the retreat and can be discussed at that time. The issues are: a proposal to eliminate the severance tax exemption for oil & gas, a proposal to increase the gaming limits in the gambling towns, and proposal by an activist group from California to ban affirmative action. In addition, there is a lawsuit pending regarding the invalidation of the mill levy that relates to K-12 education, but might impact higher education.

President Norton has been invited to serve on a special commission of the American Association of State Colleges and Universities on presidential leadership and global competitiveness. She attended the board meeting of the International Student Exchange Program in late May.

President Norton has been chosen Grand Marshal of the Greeley Independence Stampede. The Board is invited to attend all Stampede events, including the 4th of July breakfast.

8. Communications

None

9. BOARD ACTION ITEMS:

FY 2008-2009 Budget -- Dr. Randal Haack, Sr. Vice President and CFO

At recent Board meetings, there have been presentations about cost of attendance, and UNC's fees and tuition were compared with other institutions. Late in the fall, each area was asked to assess budgetary needs as they relate to the priorities articulated in the Academic Plan. This set the stage for decision-making with regard to increasing tuition and fees. At the May Board meeting, a preliminary budget was presented:

- approximately \$20 million in restricted funds (grants, contracts, etc.);
- approximately \$55 million in cash funds, of which over \$34 million is pledged as retirement of indebtedness;
- Approximately \$102 million unrestricted general fund.

To address the Board's request to identify additional funds for faculty and exempt salaries and benefits and for scholarship funds, an amendment to the budget is proposed whereby approximately \$2.3 million is transferred on a one-time basis from cash funds into the general fund budget. This brings the proposed general fund budget to approximately \$104 million. The recommended operating budget is more fully set forth in Dr. Haack's summary, attached to the meeting agenda.

Trustee Clinefelter commented that she hopes the process for distribution of funds for faculty and exempt raises is transparent and is shared with the faculty. Provost Harraf will give a presentation to the Faculty Senate at its retreat and will explain fully the process used for the allocation of the funds.

Trustee Gast moved to approve the fiscal year 2008-09 budget as recommended. Trustee LaNier seconded the motion.

Motion carried unanimously.

Center for Music Performance Program Plan -- Dr. Randal Haack, Sr. Vice President and CFO

Dr. Haack presented the Center for Music Performance Plan. There is a need for more and better space for music rehearsal and performance. One alternative is to renovate Foundation Hall; the other is to use property across the street to the west of Frasier Hall for a new facility. The cost is nearly the same. The bulk of the funding would be requested from the State, but there will be private gift support for major elements.

Trustee Carbajal moved to approve the Center for Music Performance Program Plan. Trustee LaNier seconded the motion.

Motion carried unanimously.

Capital Construction Five Year Plan -- Dr. Randal Haack, Sr. Vice President and CFO

The Capital Planning Committee has identified needs in the area of capital construction and has recommended the Capital Construction Five year Plan. The recommendations are listed as Tier I, II and III projects, included in the agenda.

Trustee Chavez moved to approve the Capital Construction Five year Plan. Trustee Carbajal seconded the motion.

Motion carried unanimously.

Personnel Information/Action Items – Provost and Senior Vice President Abe Harraf

Provost Harraf presented the following personnel items to the Trustees: six appointments, twenty-nine separations, one leave of absence.

Trustee Gast moved to approve the Personnel Information/Action Items. Trustee LaNier seconded the motion.

Motion carried unanimously.

Faculty Senate Action No. 956 -- Provost and Senior Vice President Abe Harraf

Provost Harraf presented Faculty Senate Action No. 956, a revision of current policy for faculty to maintain student records from one calendar year to one semester.

Trustee Carbajal moved to approve Faculty Senate Action No. 956. Trustee LeDoux seconded the motion.

Motion carried unanimously.

Employment Agreement Extensions – Vice President Ron Lambden

Vice President Lambden presented three Employment Agreement Extensions for the Athletics Department.

Trustee Gast moved to approve the Employment Agreement Extensions. Trustee LaNier seconded the motion.

Motion carried unanimously.

Resolutions Recognizing and Honoring Faculty Trustee Joan Clinefelter and Student Trustee Mason Smith – Vice President Ron Lambden

Vice President Lambden presented resolutions recognizing Faculty Trustee Joan Clinefelter and Student Trustee Mason Smith for their dedicated service to the University of Northern Colorado and the Board of Trustees.

Trustee Carbajal moved to approve the resolution. Trustee LeDoux seconded the motion.

Motion carried unanimously.

9. DISCUSSION ITEMS:

None.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION

Trustee Gast moved that the UNC Board of Trustees go into executive session. Trustee LeDoux seconded the motion. Motion carried unanimously. The Board of Trustees went into executive session at 11:20 a.m. and adjourned the executive session at 11:50 a.m.

ADJOURNMENT

Trustee Carbajal moved to adjourn the meeting of the Board. Trustee LaNier seconded the motion. Motion approved unanimously. Chairman Monfort adjourned the UNC Board of Trustees meeting at 11:20 a.m.

Respectfully submitted by:



Debra Fliethman
Recording Secretary