

UNIVERSITY of  
NORTHERN COLORADO



**MINUTES**  
**BOARD OF TRUSTEES' MEETING**  
**March 13, 2009**  
**University Center – Panorama Room**

The meeting of the University of Northern Colorado Board of Trustees was held Friday, March 13, 2009 at 8:30 a.m. in the Panorama Room at the University Center, on the University of Northern Colorado Campus.

Those present included:

Trustees	Dick Monfort, Gil Carbajal, Dick Gast, Carlotta LaNier, Darlene LeDoux, Jim Chavez (by telephone), Vish Iyer, Bob Vincent
Officers and Administrators	President Kay Norton, Vice President and General Counsel Ron Lambden, Sr. Vice President and CFO Randal Haack, Provost and Sr. Vice President for Academic Affairs Abe Harraf, Vice President for University Relations Chuck Leonhardt, Recording Secretary Debra Fliethman
UNC staff/ faculty/students	Assistant Vice President Tobias Guzmán, Assistant Vice President and Dean of the Graduate School Robbyn Wacker, Assistant Vice President Michelle Quinn, Director of Human Resources Marshall Parks, Francie Murry, Aimee Rogers, Debra Kinzer, Brad Hoffner, Gloria Reynolds, Nate Haas, Matt VanDriel, Dean Don Gudmundson
Guests	None

**ACTION ITEMS:**

**1. Approval of Agenda**

Trustee Carbajal moved to approve the agenda for the meeting. Trustee LeDoux seconded the motion. Motion carried unanimously.

**2. Approval of Minutes**

Trustee Gast moved to accept the minutes of the February 13, 2009 regular meeting and the February 13, 2009 Audit Committee meeting as presented. Trustee LaNier seconded the motion. Motion carried unanimously.

**3. Board Planning Calendar**

There were no changes to the planning calendar.

**4. Board Chairman's Report**

Chairman Monfort reported that there has been publicity on the issue of in-state tuition for undocumented students. The wording of the bill has changed during the process. A student who

has spent three years in a Colorado high school and has graduated would receive in-state tuition, but would receive no funds from the College Opportunity Fund (COF), so no taxpayer money would be involved. This plan will be good for UNC, and it is fair and equitable for students who have worked hard to graduate from high school. President Norton added that all the comments she has received about the University's leadership in this area have been positive.

#### **5. Trustee Remarks**

None.

#### **6. President's Report**

President Norton reported that the bill establishing the Education Innovation Institute at UNC has passed through the State's General Assembly and is on the Governor's desk, and it is anticipated that the bill will be signed.

The Joint Budget Committee has done the first round of "figure setting" for higher education funding, consistent with the recommendations of the Department of Higher Education. This has been done without regard to any funds that might be coming from the federal stimulus package. President Norton went on to outline some of the anticipated sources of revenue for the University that will be coming from the federal stimulus funds.

The federal stimulus bill contains a provision for a "State Fiscal Stabilization Fund," 82% of which is designated for operating funds for education at all levels. The provisions in the law state that those funds are to be used to backfill cuts in state appropriations to the fiscal '08 or '09 level, whichever is higher. In Colorado, the original appropriation for the current fiscal year would be restored for a period of two years, helping to smooth out the effects of economic downturn. When President Norton met with Senator Bennet last week, he suggested that Colorado will be in a good position to receive funding from several sources to support research and innovation, such as the "Race to the Top" funds. Earmarks of \$143,000 for the Education Innovation Institute and more than \$200,000 for the National Center for Severe and Sensory Disabilities were included in the federal budget. There have been additional funds infused into the National Institutes of Health and the National Science Foundation, and Provost Harraf and our faculty leaders are looking at how UNC might qualify for some of these funds.

There is language in the federal stimulus package that impacts the issue of tuition flexibility. There have been some positive discussions about including an endorsement of the concept of planning, with the leadership of the Department of Higher Education, to support the case for why boards should be allowed to manage institutions in a way that is effective and in accordance with institutional plans. The Department of Higher Education and State of Colorado is in competition for, and likely to receive, a significant multi-year grant from the Lumina Foundation to develop an innovative long-term plan for higher education in Colorado.

There was discussion of steps that are being taken to strengthen the university/community partnership, as well as the relationship between UNC, School District Six and Aims Community College. The next Board of Trustees' meeting will include "Breakfast with Board" on May 8 at the Union Colony Civic Center.

#### **7. Communications**

Invitations to the 40<sup>th</sup> Anniversary Celebration of the Monfort College of Business and the Diversity in Education Colloquium were distributed to the Trustees.

## **8. INFORMATION ITEMS**

### **Strategic Financial Update -- Senior VP Randy Haack**

VP Haack reported on recent developments in the state budget process. The state appropriation for UNC is \$44 million, which is about 25% of the total budget. Of the \$44 million, the Governor's office had recommended that the appropriation be reduced by \$1.7 million this year, with an additional \$1.2 million reduction in the next fiscal year, for a total of \$2.9 million. The economic stimulus package will return funding for K-12 and higher education to the 2009 level, so that would mean that the \$2.9 million loss of funding at UNC will likely be addressed in some way.

On campus, ideas for investments, cost savings and generating revenue are being developed, with input from all areas. Employee furloughs have been discussed as a cost-saving measure and were in the Governor's recommendation for state employees, but it is less likely now that they will be implemented. With an \$800,000 contingency built into the budget for tuition fluctuations, as well as utility savings and roll-forward funds, UNC has planned well for difficult economic times.

### **Strategic Enrollment Update – AVPs Guzmán and Wacker**

AVP Guzmán updated the board on recent developments in Enrollment Management and Student Access:

- Names of high school juniors have been purchased and a communication plan is being implemented; three Junior Days are scheduled during this semester;
- Strategic electronic communications are being sent constantly;
- Applications for the enhanced Summer Session are up 17.4%;
- Financial Aid is working on timely financial aid awards;
- Information on student award packages will be live on the website two weeks earlier than in the past;
- The colleges' scholarship committees are reading applications and awarding scholarships;
- A personalized approach is being used for recruitment, with emphasis on recruiting families;
- More emphasis is being placed on communication with potential students during the summer, with constant communications, invitations to concerts, plays and other activities;
- Statistical modeling is being utilized to develop more focused recruiting efforts.

Statistical information was presented, with comparisons to last year's recruitment numbers. There was discussion of enrollment goals and steps to be taken to improve yield.

Assistant Vice President and Dean of the Graduate School Robbyn Wacker discussed new strategic enrollment actions that are being implemented, including a shorter decision cycle for graduate students, addition of more convenient times and places for enrollment, and responding to changing demands of the workforce by adding new degree programs, certificates and professional development. Dashboard numbers for the Graduate School and International Admissions were presented, showing substantial increases in all areas.

### **Foundation Report**

A written report was submitted.

### **Faculty Senate Report – Dr. Francie Murry**

- The Academic Policies Committee is reviewing academic grading policies;
- The Codification Committee is updating the sabbatic leave policy;
- The Salary Equity Committee continues to work with the Provost;
- The Faculty Perception Survey will be complete in April.

### **SRC Report – Matt VanDriel**

Matt VanDriel reported that SRC is making progress on the budget process. A new academic appeals process is being drafted work is being done on the Campus Rejuvenation Act. SRC is working with Faculty Senate on the plus/minus grade system. Election campaigns begin the week after spring break.

### **PASC Report – Aimee Rogers**

Elections will be held in May. PASC passed a resolution in support of the Board of Trustee's stand on tuition equity.

### **SPEEC Report**

Debra Kinzer reported that SPEEC held its annual recognition banquet March 3. Two open forums regarding the budget process have been held for employees. Another forum is scheduled for March 31 at 3:00 p.m. in Centennial Hall. SPEEC scholarships will be awarded in the next few weeks. New council members are being recruited. The spring garage sale is May 16, 7:00 a.m. to 1:00 p.m., at Gray Hall.

### **Monfort College of Business – Gudmundson**

Dean Don Gudmundson presented highlights from the Monfort College of Business. He has been at UNC since August 1, 2008, and has been working on strategic planning for the college. In the recent past, Monfort College of Business has focused on undergraduate programs and improving quality. AACSB accreditation was received in 1993, and the Baldrige Award was received in 2004. In fall 2008, a strategic planning process was initiated with a two-day retreat in Denver. The outcome of the retreat was that initiative groups were formed to focus on graduate and undergraduate education. Currently, an MBA, a Masters in Accounting, and non-credit Executive Education programs are being developed. New undergraduate programs are also being developed, with an emphasis in quality. Dean Gudmundson also reported on other projects in the College, such as restructuring of student advising, increased marketing and recruitment efforts, a Business Plan Competition scheduled for fall 2009, and a new business alumni association.

## **9. BOARD ACTION ITEMS:**

### **Personnel Information/Action Items – Provost & Sr. Vice President Abe Harraf**

Provost Harraf presented the following personnel items to the Trustees: 14 appointments, 2 separations, 1 leave of absence and 1 transitional retirement. Trustee Carbajal moved to approve the Personnel Information/Actions as presented to the Board. Trustee LaNier seconded the motion. Motion passed unanimously.

### **Master of Arts in Criminal Justice – Provost & Sr. Vice President Abe Harraf**

Dr. Harraf presented the proposed new Master of Arts in Criminal Justice Degree. Trustee LaNier moved to approve the degree as presented. Trustee Gast seconded the motion. Motion passed unanimously.

### **Naming of Facilities – Vice President Lambden**

Mr. Lambden presented requests from the College of Natural and Health Sciences and the Monfort College of Business to name classrooms. After discussion, Trustee Gast moved to approve the recommendations as presented, for a period of ten years. Trustee LaNier seconded the motion. Motion passed unanimously.

**PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Chairman Monfort adjourned the regular meeting of the UNC Board of Trustees at 10:40 a.m.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Debra Fliethman". The signature is written in black ink and is positioned above the printed name and title.

Debra Fliethman  
Recording Secretary