



MINUTES
BOARD OF TRUSTEES' MEETING
February 13, 2009
University Center – Panorama Room

Call to Order

The meeting of the University of Northern Colorado Board of Trustees was held Friday, February 13, 2009 at 9:05 a.m. in the Panorama Room at the University Center, on the University of Northern Colorado Campus.

Those present included:

Trustees	Dick Monfort, Gil Carbajal, Dick Gast, Carlotta LaNier, Darlene LeDoux, Jim Chavez, Vish Iyer, Bob Vincent
Officers and Administrators	President Kay Norton, Vice President and General Counsel Ron Lambden, Sr. Vice President and CFO Randal Haack, Provost and Sr. Vice President for Academic Affairs Abe Harraf, Vice President for University Relations Chuck Leonhardt, Recording Secretary Debra Fliethman
UNC staff/ faculty/students	Assistant Vice President Tobias Guzmán, Assistant Vice President and Dean of the Graduate School Robbyn Wacker, Assistant Vice President Michelle Quinn, Director of Human Resources Marshall Parks, Francie Murry, Lori Brachtenbach, Debra Kinzer, Brad Hoffner, Gloria Reynolds, Nate Haas, SRC President Charles Miles
Guests	Mike Johnson, Vice President for Development, UNC Foundation

ACTION ITEMS:

1. Approval of Agenda

Trustee Gast moved to approve the agenda for the meeting. Trustee LaNier seconded the motion. Motion carried unanimously.

2. Approval of Minutes

Trustee Chavez moved to accept the minutes of the December 12, 2008 regular meeting and the January 26, 2009 special meeting, as presented. Trustee LeDoux seconded the motion. Motion carried unanimously.

3. Board Planning Calendar

There were no changes to the planning calendar.

4. Board Chairman's Report

None

5. Trustee Remarks

Trustee LeDoux brought invitations to the Women's Appreciation Week events sponsored by the Women's Resource Center. She stated that the Board is glad to have Raul Cardenas back at UNC. Chairman Monfort reported that the Denver Post had a recent article on Coach Boyle and the men's basketball team, as well as a very nice article on Trustee Carlotta LaNier.

6. President's Report

President Norton reported that legislation on the Education Innovation Institute (SB 32) has cleared the State Senate. The bill is scheduled for a hearing before the House Education Committee on February 23. Former UNC President Bob Dickeson has been interviewing education experts and opinion leaders about how the Institute should be designed and what big issues in education should be addressed by the Institute.

The Colorado Commission on Higher Education (CCHE) met last Friday and passed a resolution on tuition flexibility. The resolution states that governing boards of state higher education institutions are in the best position to determine appropriate tuition with sensitivity to individual roles and missions.

President Norton and CEOs from other Colorado universities met with State Senate President Peter Groff to discuss tuition flexibility and a hybrid funding model that would maximize revenues and student access and would contain accountability measures. President Norton is working with lawmakers to draft a bill that addresses flexibility in four areas of funding within higher education: tuition, financial aid, fiscal rules and treatment of cash-funded programs.

7. Communications

None

8. INFORMATION ITEMS

Strategic Update -- Senior VP Randy Haack

VP Haack reported on budget planning. At the time of the January retreat, it was known that Governor Ritter had recommended that \$1.6 million be removed from state support for the current year. The Joint Budget Committee has made a preliminary decision to accept the Governor's recommendation. For FY10, the Governor is asking to remove \$100 million from the total state higher education appropriation. This would include: a) a \$52.5 million total reduction to FY09 appropriation; b) \$38.5 million elimination of Governor's proposed increases to higher education in FY10; and c) \$9 million reduction in state aid to students (COF not included). Vice President Haack outlined the proposed budget cuts by institution, and explained that UNC will probably have a reduction of \$2.9 million in state appropriations. In addition, there will be a total of \$586,000 reduction in financial aid for UNC students. UNC's approach is to invest in University priorities and maximize revenues, manage expenses, and establish and implement a value-driven tuition and fees model.

Dr. Haack presented strategies to cover FY09 reductions in state support:

- ∞ \$800,000 in contingency funds from FY08 enrollment fluctuations
- ∞ \$1.6 million is available from FY08 roll forward
- ∞ \$1 million in energy costs

Foundation Report – Mike Johnson, Vice President for Development

Mr. Johnson gave the Board a packet of information for the Foundation's "Transforming Lives" capital campaign, which is in the second year of the quiet phase. The Foundation thanks President Norton for talking to many community groups and donors about the campaign. Year-to-date giving is up \$600,000 over last year. The Foundation Board of Directors has taken steps to reduce the management fees for investments from 2% to 1%.

The Foundation is making plans for the following events:

- ∞ "Bear Down in the Desert" events in Arizona March 13 through 15, will include a Foundation board meeting and several alumni events, including a Vincent Jackson golf outing in Tucson and Rockies Day in Phoenix
- ∞ UNC Athletics Hall of Fame Dinner is February 27
- ∞ Planning has started for UNC's 125th anniversary celebration in 2014

2009 Financial Statements and Audit Report

Senior Vice President Randy Haack reported that the Finance and Audit Committee met to review the 2009 Financial Statements and Audit Report in depth this morning prior to the regular Board of Trustees' meeting. There was no further discussion of this matter.

Board Talking Points – Vice President Chuck Leonhardt

Vice President Leonhardt provided the board with written talking points on the University's position on budget matters and tuition and fees.

Strategic Enrollment Update – AVPs Guzmán and Wacker

Assistant Vice President Tobias Guzmán introduced Randall Langston, the new Director of Admissions.

AVP Guzmán updated the board on recent recruitment and outreach initiatives, financial support strategies, and student success and retention activities. To date, nearly 1,000 special student and family events have been held in Denver, Greeley, Colorado Springs, and Grand Junction. Outreach is being done in southern and eastern Colorado, where 35 schools have been identified as having students who would be a "good fit" at UNC. Compared to this time last year, there are increases in the following areas:

- ∞ campus visits (13.3%)
- ∞ total inquiries (25%)
- ∞ total applications (4.4%)
- ∞ minority applications (20.2%)
- ∞ housing applications submitted (30.6%)
- ∞ scholarship fair participation (46%)
- ∞ First Generation Scholarship applications (74.6%)
- ∞ special student and family events (134.6%)

Assistant Vice President and Dean of the Graduate School Robbyn Wacker discussed the unique challenges in recruiting graduate students and shared the actions being taken to enhance enrollment of graduate and international students. Year-to-date measurements are:

- ∞ 576 inquiries received
- ∞ 116 campus tours conducted
- ∞ Total applications are at 2115, up from 1476 last year
- ∞ 991 students have been admitted year-to-date, an increase of 258 students over last year

Faculty Senate Report – Dr. Francie Murry

The Faculty Welfare Committee has been working on changes to the sabbatic leave policy. The Codification Committee is working on several updates to the Board Policy Manual that will be coming forward soon. The Academic Policies Committee will examine the first semester results from the plus/minus grading system that was approved last year. There has been a second reading on proposed amendments to the Faculty Senate election bylaws. Two honorary degrees will be recommended to the Board of Trustees this semester.

SRC Report – Charles Miles, SRC President

Charles Miles reported that the student elections are coming up. The Campus Rejuvenation Act will be on this year's ballot, which would increase student fees by \$3.27 per credit hour up to 10 credit hours. With the increased fees, SRC intends to keep funding for cultural centers, club athletic programs and other student activities at current levels.

The grade appeals process is being reviewed. Currently the appeals process takes up to 290 days to complete. The long timeframe may discourage students from appealing a grade. SRC would like to modify the grade appeals procedure to complete the process in 90 days.

An event entitled "Speak Truth, Not Ignorance" is being planned, which will focus on stereotypes.

PASC Report – Lori Brachtenbach

No report.

SPEEC Report

SPEEC has scheduled two open forums on budget issues for all employees on February 23 and 25.

College of Humanities & Social Sciences Report – Caldwell

Dean David Caldwell presented updates from his college, explaining the role of a liberal arts education. The College is moving into the areas of English as a Second Language (62 students graduated last year with this endorsement), Native American Outreach, teacher preparation, community engagement, and global perspectives. Challenges for the College of Humanities & Social Sciences are:

- ∞ Linking faculty research, undergraduate research and community engagement
- ∞ Supporting continuous quality
- ∞ Ensuring that structure supports function

Dean Caldwell's future vision calls for an ongoing attention to diversity. Development (fundraising) is not a concept that is frequently embraced by liberal arts faculty, but this is beginning to change. There is now a development officer within the College who works closely with the UNC Foundation. There is a study abroad scholarship fund that is approaching endowment status. New curriculum is anticipated in the future, with an emphasis on an online environment. Another goal is to connect UNC more with nationwide networks that exist for liberal education.

Optional Retirement Plans Periodic Review – Parks

In compliance with Colorado law (HB 04-1007), Director of Human Resources Marshall Parks presented the Optional Retirement Plans Report prepared by Gallagher Benefit Services, Inc., which compares UNC's retirement plans to peer institutions. He gave a history of how the University came to have two separate retirement plans, PERA and the Optional Retirement Plan (ORP). There are approximately 550 State Classified Employees participating in the PERA plan. Approximately 100 faculty and exempt personnel also participate in PERA because of previous enrollment in that plan. The remaining approximately 1000 faculty and exempt employees are enrolled in the ORP. The current ORP vendors, TIAA-CREF, VALIC, and MetLife provide 140 separate investment choices. A

summary of findings from the Gallagher report was provided to the Board and discussed. An analysis of the total investment choices provided by UNC and the peer institutions was provided to the Board. The fees and expenses for UNC's ORP were compared by peer institution and were also reviewed by the Board.

The viability of combining plans with other institutions was discussed. Mr. Parks reported that he has inquired of all the providers on a yearly basis, and there would be no cost savings to the institution or its employees by combining plans. A five-year average of plan performance was compared with similar plans available to employees at other institutions in the State of Colorado. UNC compares favorably in terms of five year investment across all categories.

9. BOARD ACTION ITEMS:

Personnel Information/Action Items

Provost Harraf presented the following personnel items to the Trustees: 31 appointments and 2 separations. Trustee Chavez moved to approve the Personnel Information/Actions as presented to the Board. Trustee LaNier seconded the motion. Motion passed unanimously.

UNC Purchasing Process – Sr. Vice President and CFO Randy Haack

Dr. Haack presented the proposed new Procurement Rules, which were reviewed in detail at the December board meeting. Trustee Carbajal moved to approve opting out of the State purchasing process, as presented. Trustee LaNier seconded the motion. Motion carried unanimously.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION

Trustee LeDoux moved that the Board move into executive session. Trustee Chavez seconded the motion. Motion carried unanimously. The Board went into executive session at 11:45 a.m.

ADJOURNMENT

Chairman Monfort adjourned the regular meeting of the UNC Board of Trustees at 12:30 p.m.

Respectfully submitted by:



Debra Fliethman
Recording Secretary