



**MINUTES
BOARD OF TRUSTEES' MEETING
October 9, 2009
South Residence Hall – Lounge**

The meeting of the University of Northern Colorado Board of Trustees was held Friday, October 9, 2009, at 9:05 a.m. in the Lounge of the South Residence Hall, on the University of Northern Colorado Campus.

Those present included:

Trustees	Dick Monfort, Jerry Morgensen, Gil Carbajal, Carlotta LaNier, Darlene LeDoux, Dick Gast, Jim Chavez, Vish Iyer, Matt VanDriel
Officers and Administrators	President Kay Norton, Vice President and General Counsel Ron Lambden, Sr. Vice President and CFO Randal Haack, Provost and Sr. Vice President for Academic Affairs Abe Harraf, Vice President for University Relations Chuck Leonhardt, Recording Secretary Debra Fliethman
UNC staff/ faculty/students	Assistant Vice President Tobias Guzmán, Assistant Vice President and Dean of the Graduate School Robbyn Wacker, Faculty Senate Chair Steven Luttmann, PASC Representative Cathy Puckett, Student Senate President Justin Puckett
Guests	None

ACTION ITEMS:

1. Approval of Agenda

Trustee Morgensen moved to approve the agenda for the meeting. Trustee LeDoux seconded the motion. Motion carried unanimously.

2. Approval of Minutes

Trustee Carbajal moved to accept the minutes of the August 14, 2009, regular meeting as presented. Trustee LaNier seconded the motion. Motion carried unanimously.

3. Board Planning Calendar

There were no changes to the planning calendar.

4. Board Chairman's Report

None

5. Trustee Remarks

Trustee LaNier reported that President Norton was named "Woman of Distinction" by the Girl Scouts.

6. Communications

Trustee Carbajal passed out copies of the publication, "*What Works for Latino Students in Higher Education*," in which UNC's Cumbres program is listed as a finalist in *Excelencia in Education's 2009 Examples of Excelencia*. The Board extended congratulations to Professor Linda Carbajal and the UNC Cumbres program.

7. President's Report

President Norton reported that the state revenue report issued the third week of September showed an additional \$240 million drop in state revenues forecast for FY 2009-2010. Any further cuts to state funding of higher education will not be apparent this year because of the federal stimulus funding. There have already been two rounds of cuts to state support that totaled approximately \$14 million for UNC, which have been backfilled by the federal stimulus funding. There have been total cuts to all of Colorado's higher education institutions of \$230 million from an original base of \$706 million. As preparations are made for the FY 2011 budget and the certain cliff in FY 2012 when the stimulus money ends, the focus is on generating new revenue, controlling costs, reducing expenditures, and possibly using one-time funds to smooth out effects of this volatility. A goal of \$4.6 million is being built into the budget for FY 2010-2011 as a "cliff reserve." It is projected that revenue from enrollment increases and tuition and fees will generate \$3.6 million, and that reductions in expenditures will need to be approximately \$1 million, including salary savings. It is not anticipated that there will be a formal extensive budget process for FY 2010-2011. The Board discussed budget issues and Vice President Haack addressed questions related to salary savings and reductions in operating expenses.

President Norton then discussed university efforts to build community and improve campus climate, diversity and safety on campus. These efforts have included the 2006 focus groups, the Diversity Advisory Council formed in 2006, the 2007 climate survey, and the work of the Community Relations Service and the State Civil Rights Commission in addressing climate issues in the City of Greeley as well as the UNC campus. As a result of the work that was done on campus, the process for student complaints and reporting has been revised and updated. There is now a user-friendly process in place to address issues. The Dean of Students' position has been expanded to include Assistant Vice President for Student Engagement, and a Student Response Team is now in place to address complaints and issues. In addition, funding has been identified to appoint a full-time special assistant to the President for diversity which will be filled internally by January, who will work with the Equity and Diversity Council.

INFORMATION ITEMS

Potential Refinance – Randal Haack, Senior Vice President for Finance & Administration

Dr. Haack presented a proposal to refinance a portion of current bonds and \$3 million of new debt in the form of Build America Bonds to supplement the Butler-Hancock construction project. A special call-in meeting of the Board will be scheduled in late October or early November to approve the bond resolutions.

Dr. Haack explained that the Butler Hancock renovation project is underway with \$11.5 million in funding through Certificates of Participation. The state originally contributed \$3 million in additional

funding, but has withdrawn that amount due to the economic downturn. It is now possible to replace that funding with federal economic stimulus money in the form of Build America Bonds. In addition, the market is such that it makes sense to refinance a portion of existing debt, which would allow for very good present value savings.

Nick Taylor of Wells Fargo explained more fully the benefits of refinancing at this time when municipal bond interest rates are at 40-year lows, and described the process whereby this could be done. Fred Marienthal of Kutak Rock presented additional information regarding the type of funding that is anticipated and the proposed structuring of the bond resolution. A final proposal will be brought to the Board after further study and evaluation has occurred.

There was extensive discussion regarding the Butler Hancock construction project, and Chairman Monfort stated that he hopes in today's economy that the construction will cost less or that the university will get more than anticipated for the money that is being spent. He also requested that Wells Fargo come back in October with a revised lower fee proposal.

Because of the difficulty of getting the Board together for a vote on short notice, Dick Gast moved that the Audit and Finance Committee be authorized to go forward with the bond issuance. Trustee Morgensen seconded the motion. Motion passed unanimously. The Audit and Finance Committee will meet to approve the bond resolution, but the entire Board will be notified so that they may be present if they wish to.

2009 Enrollment Census – Wacker and Guzmán

AVP Tobias Guzmán welcomed Board to the students' "living room" and pointed out that the decorations are to celebrate homecoming. He shared current numbers that show a 12.4% increase in freshman enrollment over last year. Transfer student enrollment is up 6.7% and the total undergraduate enrollment is up 1.2%. He also presented student profile information.

AVP and Dean of the Graduate School Robbyn Wacker reported on graduate data. There has been a 16.1% increase in new graduate students and a total increase in graduate students of 5%. Dr. Wacker also discussed strategic actions being taken by the Graduate School to increase enrollment.

Foundation Report – Virgil Scott, UNC Foundation President

Virgil Scott wished the Board a happy homecoming. He added that the current issue of Northern Vision magazine has a schedule of Homecoming events, as well as a list of those being honored at the Honored Alumni Banquet. There was a good turnout at this morning's alumni breakfast and around 100 are expected for lunch. Tonight's Honored Alumni Banquet is sold out. The Board is requested to share information with the Alumni Association when they know of alumni who have had recognitions or successes in their lives.

The Foundation's quarterly report will be distributed to the Trustees when it is available. Cash income is slightly behind last year, but there have been several large gifts recently which will be acknowledged by the Board through naming proposals that are on today's agenda. Even though the market conditions were dismal in fiscal year 2009, there have been recent encouraging gains. The Faculty Senate scholarship endowment entered the merged fund pool on January 1 with gifts totaling \$12,063, and was valued at \$15,300 on June 30. Mr. Scott thanked Provost Harraf for his presentation to the emeritus faculty organization last week.

Faculty Senate Report – Steven Luttmann, Chair

Professor Luttmann commended to the Board's consideration Senate Action #967 regarding Sabbatic Leaves, which is on the agenda for approval. He then recapped other recent Senate activities.

- The Faculty Welfare committee is working to make more effective and efficient sense of the faculty classifications.
- The Academic Policies Committee is conducting a review of how well the plus/minus grading system has worked to this point.
- A task force has been charged with considering the university's sexual harassment policies. The committee has been meeting weekly for a month and has received input from members of the professional and classified staff, Student Senate, and University Counsel. The committee has decided that the current policy, while not wrong, is unfortunately buried within the university's Discrimination Review Procedures and merits its own policy with its own set of procedures. There will be a considerable re-write and a proposed new policy will be brought forward in the coming months.

Student Senate Report

Justin Puckett shared the new Student Senate Mission Statement: "The purpose of Student Senate at the University of Northern Colorado is to represent and serve the student body in order to enhance the university experience through the empowerment of all students." Members of the Student Cabinet have adopted the following responsibilities in addition to their position requirements:

- attend one campus event per week;
- spend one of the ten required office hours per week canvassing campus in an effort to promote Student Senate and gain knowledge of student concerns;
- report one student concern to Student Senate at the weekly meetings.

Some recent work by the Student Senate:

- the new public relations campaign has a tagline, "Your Campus, Your Voice;"
- student fees have been allocated and work is being done to improve the allocation process;
- Student Program Council has been very active in planning events for students;
- the homecoming parade is at 11:00 a.m. tomorrow, with a breakfast at 9:00 a.m.;
- provided input to the Faculty Senate on the plus/minus grading system.

Mr. Puckett also reported that there is improved student involvement on campus this year. The Board of Trustees is invited to any of the Student Senate meetings on Wednesdays at 5:30 p.m. in the University Center Council Room.

PASC Report – Cathy Puckett

Cathy Puckett reported that PASC has a goal this year of raising \$6,000 to reach endowment status with the Foundation account for scholarships and educational grants. Service and outreach projects will be highlighted. Professional development luncheons are planned monthly for PASC members. Ms. Puckett is on the board of the Greeley Dream Team and thanked UNC for helping with the summer enrichment program.

SPEEC Report

No report.

8. BOARD ACTION ITEMS:

Personnel Information/Action Items – Abe Harraf, Provost & Senior Vice President

Provost Harraf presented the following personnel items for approval: 85 appointments, 11 separations, 1 retirement, and 1 transitional retirement. Trustee LaNier moved to approve the Personnel Information/Actions. Trustee Carbajal seconded the motion. Motion passed unanimously.

Proposal to Add Bachelor of Science Nutrition Option – Abe Harraf, Provost & Senior Vice President

Dean Battles, Professor Jamie Erskine and Professor Ellen Gregg were present to support the new program request. Professor Gregg addressed questions regarding space needed and faculty requirements. After discussion, Trustee LaNier moved to approve the new Bachelor of Science Nutrition Option as presented. Trustee Gast seconded the motion. Motion passed unanimously.

Senate Action #967, Sabbatic Leave Policy Changes – Abe Harraf, Provost & Senior Vice President

After discussion, Trustee Carbajal moved to approve Senate Action #967 as presented. Trustee LaNier seconded the motion. Motion passed unanimously.

Dr. Mary Jo Drew Biological Sciences Distinguished Professorship – Abe Harraf, Provost & Senior Vice President

Provost Harraf presented the request for naming of a Distinguished Professorship in honor of Dr. Mary Jo Drew, who has established a UNC Foundation endowment of \$750,000 to fund a faculty position and an annual distribution to the Biology Department. Trustee LaNier moved to approve the request as presented. Trustee LeDoux seconded the motion. Motion passed unanimously.

Room Naming Proposal – Kay Norton, President

President Norton presented a request to name a conference room in the newly remodeled offices of Disability Services for Doug Liddiack, who has made a generous donation of \$40,000. Trustee Carbajal moved to approve the request as presented. Trustee LaNier seconded the motion. Motion passed unanimously.

EXECUTIVE SESSION

Trustee Chavez moved that the Board go into executive session to discuss employment and legal issues. Trustee LeDoux seconded the motion. Motion passed unanimously. The Board went into executive session at 11:50 a.m.

PUBLIC COMMENTS

None.

ADJOURNMENT

The Trustees exited the executive session. Chairman Monfort adjourned the regular meeting of the UNC Board of Trustees at 12:45 p.m.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Debra Fliethman". The signature is written in black ink and is positioned above the printed name and title.

Debra Fliethman
Recording Secretary