

## PETITION FOR PTEP COURSE SUBSTITUTION

Fill out on screen, then print and submit to STE Office McKee 216.

You will be notified via UNC e-mail

### 1. Your information:

Last Name, First Name  
Bear Number  
Address  
Phone Number  
UNC e-mail  
Licensure area or PTEP  
Advisor's Name

### 2. Course you want to substitute

### 3. Substitute the course with

4. Explain in detail why you believe another course or work experience can substitute the course in question

### 5. Attach to the form:

If another course	If field experience
-a photocopy of the course description or syllabus which you believe to be equivalent to the PTEP course; -a transcript or transfer evaluation that shows successful completion of the course.	a signed letter of your field experience supervisor with specific information on how many hours and in what capacity you performed the relevant experience. The experience should be in a school setting, at the appropriate grade level, of substantial length and supervised. May be faxed to 970-351-1877.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program coordinator:  Approved  Not approved.

Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vicky Stromberger, \_\_\_\_\_ Date: \_\_\_\_\_

UNC Licensure Officer