

STUDENT SENATE BYLAWS
CHAPTER XX
COLLEGE STUDENT COUNCILS

SECTION 1: PURPOSE

The purpose of the College Student Councils (CSC) is to better advocate the interests and opinions of all students of UNC through each college. These councils, by working closely with Student Senate, will allow more students to be directly involved with the activities of Student Senate.

SECTION 2: DEFINITIONS

College Student Council (CSC): A student council organized to represent the interests of a given college's students at UNC. Each college may have only one CSC at any given time.

Membership: Membership in the CSC shall be defined as the elected officials of the CSC.

Delegate: The representative of the CSC who will regularly attend Student Senate meetings as the voting member from that college.

Associate Delegate: The one person who can fill the voting role for the CSC Delegate.

Developed: A CSC that has met the required organizational structure (see Section 4) which allows them to see to their affairs with minimal monitoring.

Review: A CSC that has been found to not meet all necessary criteria to be considered "developed" any longer. A CSC can hold this status for a maximum of one year, at which time if the criteria are not met, the CSC will lose developed status and will then no longer exist.

Dissolved: A CSC which is neither developed nor under review. It is not recognized as an official CSC.

Constituent: As defined for this chapter, a constituent of a CSC will refer to any student with a major that is offered by the college the CSC represents. This includes any student that has declared they are working toward a licensure, endorsement, or certificate. If a student is majoring with an emphasis in any aspect of education, he/she may choose to participate in either the College of Education council or the council corresponding to the college of their major.

SECTION 3: QUALIFICATIONS OF CSC ELECTED OFFICIALS

- A. Membership shall be open to all UNC students (graduate and undergraduate) who have declared a major. If a student is majoring with an emphasis in any aspect of education, he/she may choose to participate in either the College of Education council or the council corresponding to the college of their major.
- B. All CSC Officers must be elected/selected by the process outlined by their CSC's Constitution. In the case of a vacancy created during the year, the CSC Constitution shall govern the filling of that position.
- C. Students with multiple majors may participate in the activities of each CSC appropriate to their majors, but may only hold office in one CSC at any given time.
- D. Student Senate Officers will not be permitted to hold any office of a CSC.
- E. CSC Officers must meet all of the General Qualifications of Student Senate Members, as outlined in Article IX, Sections 1 and 2 of the UNC Student Body Constitution, with the exception that they shall not be required to enroll for the summer term.

SECTION 4: DEVELOPMENT

- A. To earn “developed” status, the CSC must submit to Student Senate:
 1. A petition containing the signatures of 100 constituents of that college.
 2. A letter signed by all the officers attesting to the CSCs status as "developed."
 3. A letter from the Dean of the college attesting to the CSCs status as "developed."
 4. A current copy of the CSC Constitution.
 5. A signed AA/EO statement form provided by Student Senate.
 6. A signed advisor agreement form provided by Student Senate.
 7. A signed hazing compliance form provided by Student Senate.

- B. Upon completion of these requirements, the Student Body President shall announce at the next regularly scheduled Student Senate meeting that the CSC has done so and that they are now welcome to have a representative sit as a voting member on council.

SECTION 5: DUTIES

- A. Each CSC must conduct elections in accordance with its respective constitutions at the end of each school year. A list of newly elected officers must be submitted to the Student Body President before the end of classes in spring semester. The list shall reflect each individual’s office and provide contact information to Student Senate.

- B. Each CSC must send a representative to at least three-quarters (3/4) of all Student Senate meetings.

- C. Each CSC must, within reason, meet the stated requests of Student Senate.

- D. The representatives of each CSC shall be invited and required to attend a designated preparation course on Student Senate and parliamentary procedure.

- E. The representatives of each CSC must keep Student Senate members and fellow representatives informed of issues affecting each other's college.

- F. In addition to sound communication and cooperation with Student Senate, each CSC must actively maintain a reasonable degree of communication with its constituents regarding pertinent college/university events.

- E. Each CSC must provide Student Senate with each of the following on an annual-basis regardless of changes in the CSC Constitution, college name, or college structure:
 1. A current copy of the CSC Constitution in accordance with the Student Senate bylaws; (Any amendments to this Constitution must be submitted to the Student Body President no later than one week after they are adopted.)
 2. A signed AA/EO statement form provided by Student Senate.
 3. A signed advisor agreement form provided by Student Senate.
 4. A signed hazing compliance form provided by Student Senate.
 5. A summary of expenditures relevant to any funding received by Student Senate.

SECTION 6: RIGHTS AND PRIVILEGES

- A. In addition to their constitutionally guaranteed voting rights, each developed CSC shall be entitled to:
 1. Use University buildings, facilities, and services at the same rate of charge as Student Senate according to prescribed University area policies.
 2. Use the University's name in conjunction with the CSCs name for any official group functions.
 3. Invitations to all Student Senate official functions.
 4. A mailbox in the Student Activities area.
 5. Recognition by Student Senate as representing the interests of that particular college.

SECTION 7: REVIEW STATUS

- A. Student Senate may place under “review” status any CSC which it finds has not adequately performed its duties outlined in Section 5.

- B. While in “review” status, a CSC loses all privileges outlined in Section 6, including voting rights.
- C. To return to developed status, a CSC must submit documentation to Student Senate regarding:
 1. Action taken to correct the situation(s) for which they were placed under review status.
 2. A support letter from the Dean of the College.
- D. Student Senate must approve the decision to return a CSC to developed status with a two-thirds (2/3) vote.
- E. Student Senate may dissolve any CSC under review status at its discretion.
- F. A CSC can hold review status for a maximum of one year, at which time the CSC will automatically be dissolved.

SECTION 8: FUNDING

- A. Each developed CSC has the option to apply for funding from Student Senate to supplement the funds they are expected to collect from other sources on their own.
- B. Any CSC desiring funding from Student Senate shall apply for funding according to the six-year allocation plan (Section 9).
- C. Any Student Senate funds given to any CSC must be derived from the Director of Clubs & Organization’s account.
- D. Student Senate shall review the expenditures of each CSC to ensure that the funds are being utilized to promote the general mission of Student Senate and the CSC.
- E. Dissolved CSCs or CSCs in review status are ineligible for Student Senate funding.
- F. Funds remaining in a CSC’s account shall transcend the fiscal year and must be included in the CSC’s budget as “rollover funds” for the following year, with the exception of item H in Section 9 below.

SECTION 9: THE SIX-YEAR ALLOCATION PLAN

- A. The six-year allocation plan is intended to give new CSCs startup funding to assist them in achieving their respective goals. CSCs shall be expected to be able to sustain themselves in the long term, however, through fundraising, grants from their respective college, or other miscellaneous sources.
- B. The Director of Student Organizations shall be responsible for reserving sufficient funding for all five College Student Councils at the beginning of each academic year. If any CSC does not claim funding during academic year, those reserved funds shall be considered rollover funds into the Student Organizations account for the following year.
- C. A CSC may apply for Student Senate funding at any time during the Fall or Spring semesters.
- D. To apply for Student Senate funding, a CSC must submit a budget each year to Student Senate outlining its plans for the use of Student Senate funds.
- E. Each CSC’s budget must be approved each year by Student Senate before any Student Senate funding is distributed. If the budget is not approved, it will be sent back to the CSC for further review.
- F. Upon budget approval, a CSC shall be allotted, before a determined sum of money based on how many years the CSC has received Student Senate funds.
 1. In the first year of its developed status, a qualifying CSC shall receive \$1500 out of the Clubs & Organizations account. For each subsequent year of funding, the CSC shall receive \$250 less than the previous amount of funding they received from Student Senate. Thus, in the second

year of funding they shall receive \$1250 and so on.

- G. After six years of Student Senate funding, each developed CSC will no longer receive funding from Student Senate.
- H. If a developed CSC is funded and then enters review status, the CSC's account shall be frozen by Student Senate.
- I. If a CSC is dissolved with Student Senate funds in its account, the balance shall be transferred back into the Clubs & Organizations account.
- J. Each time funding is distributed to a CSC, it shall be considered "one year" of funding. Thus, if a CSC receives \$1000 at the beginning of a semester, enters review status and then is re-developed, the next time it receives money it shall receive the following year's amount; in this case, \$750.

SECTION 10: GRIEVANCES AND APPEALS

- A. In the event that a CSC believes that the Student Senate Director of Finance or the CSC Funding Committee has acted unfairly or unethically, then a representative of the CSC may file a grievance with the Student Rights Advocate against any of the previously mentioned parties believed to be responsible in the process.
- B. In the event that a CSC feels it was given inappropriate funding, it may appeal to Student Senate and request a new funding allocation. If approved by a two-thirds (2/3) vote of Student Senate, the Student Body President will amend the allocation.

SECTION 11: ADVISOR

- A. All CSCs must have a Dean of their corresponding college as their Advisor.
 - 1. If the Dean chooses not to be the advisor, the Dean shall recommend another advisor.
 - 2. The CSCs shall determine whether the recommended advisor is suitable by a 2/3 majority vote.
 - 3. The advisor shall not have a vote.
- B. The advisor shall not have the authority to authorize disbursement of CSC funds. Nor may the advisor speak on behalf of a CSC.

SECTION 12: INTERPRETATIONS AND AMENDMENTS

- A. Prior to Student Senate's vote on the proposed changes to Chapter XX the following procedure must be followed:
 - 1. Student Senate will forward the proposed changes in writing to all CSCs.
 - 2. The CSCs will review the proposed changes, attach their recommendations, and forward them to Student Senate within two weeks.
- B. The interpretations of the Chapter XX Bylaws shall be made by Student Senate by 2/3 majority vote. If Student Senate is not in session, then the Student Body President shall be authorized to interpret the Chapter XX Bylaws. All interpretations by the Student Body President can be changed by a 2/3 vote of Student Senate.

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