

STUDENT SENATE BYLAWS
CHAPTER XVII
ASSOCIATE MEMBERS OF STUDENT SENATE

SECTION 1: INTENT

This chapter is to allow Student Cabinet members to have associate members to better represent the student body of UNC. Within many of the elected offices, there are many duties that an individual council member may not be able to carry out effectively without additional help. Through this section, these council members shall have the option of appointing an associate member that will be under their supervision to assist in these areas.

Associate positions are optional at the discretion of each Student Cabinet Director.

SECTION 2: APPOINTMENT

- A. An associate member shall be appointed by a Student Cabinet Director or the Student Body President.
- B. The officer who wishes to appoint an associate member must submit, in writing, a document briefly outlining the reasons why the officer has chosen to appoint the member. The document must detail the type of work that is to be completed by the associate along with any other details pertinent to the associate's responsibilities. The document must be signed and dated by both the officer and the prospective associate member, along with the Student Body President. It must be submitted and confirmed by the Student Rights Advocate before the associate member can begin serving under his/her new title.
- C. The associate member shall maintain a cumulative grade point average of 2.5 (on a 4.0 scale) and a semester grade point average of 2.3 as defined within the Student Body Constitution throughout the duration of his/her appointment.
- D. The term of appointment shall be from time of ratified appointment until the last day of the academic year.

SECTION 3: POSITIONS

- A. Associate Directors
 - 1. There can be up to three Associate Directors (AD) for each Director. This shall in no way be construed that a Director must have two or even one AD.
 - 2. Qualifications
 - a. UNC Student as defined in the Student Body Constitution.
 - b. Sincere interest in representing the student body.
 - 3. Responsibilities
 - a. Attend 2 Student Senate meetings per semester. This requirement can be voided by the supervising Director if the Associate Director has a University conflict.
 - b. Maintain 2 office hours per week. These need not be between 8:00 a.m. and 5:00 p.m. Office hours shall be posted alongside Student Cabinet members.
 - c. Upon absence of their respective Director at a Student Senate meeting, the AD shall become the acting director. To ensure that the AD represents the Director appropriately the Director may give written and signed instructions in the form of a proxy. A copy of the proxy must be given to the AD and to the Student Body President. If the AD violates the term of the proxy, the Student Body President shall request that the individual leave the council and their voting privileges are revoked. If a Director has two AD's, the Director shall choose that AD that shall hold the voting rights.
 - i. If an AD is voting as a proxy and is not given voting instructions as previously defined, then the AD shall be allowed to vote at will.
 - d. Associate Directors will be directly responsible to their respective Student Cabinet Director.
- B. Assistant to the Student Body President
 - 1. There can be up to three Assistants to the Student Body President (AP).
 - 2. Qualifications
 - a. UNC Student as defined in the Student Body Constitution
 - b. Sincere interest in representing the student body
 - 3. Responsibilities

- a. Attend 2 Student Senate meetings per semester. This requirement can be voided by the Student Body President if the AP has a University conflict.
- b. Maintain 2 office hours per week. These need not be between 8:00 a.m. and 5:00 p.m. Office hours shall be posted alongside the Student Body President's.
- c. The Assistant to the President will be directly responsible to the Student Body President.

SECTION 4: NEW POSITION

- A. Every new position must be proposed to Senate by the Student Body President.
 1. A proposal may be made by the President at any time to create a Director position.
 2. The proposal must include:
 - a. Official title of the director.
 - b. Name of person to be appointed director.
 - c. Purpose to create this director position.
 - d. Complete job description of the director.
 - e. Student Body President or Director to whom the director is responsible.
- B. Qualifications
 1. UNC Student as defined in the Student Body Constitution
 2. Sincere interest in representing the student body.
- C. Responsibilities
 1. Attend 2 Student Senate meetings per semester. This requirement can be voided by the supervising director if the Associate Director has a University conflict.
 2. Maintain 2 office hours per week. These need not be between 8:00 a.m. and 5:00 p.m. Office hours shall be posted alongside the elected officials'.
 3. The responsibilities outlined in the proposal to create the position.
- D. The Student Senate must approve the proposal by a two thirds majority vote.

SECTION 5: POWERS OF ASSOCIATE MEMBERS

- A. Associate members shall be recognized as ex-officio members of Student Cabinet.
 1. Associate members will not have executive session rights except in the absence of the Director.
 2. Associate members will not have voting rights, except as outlined in section 3A:3c of this chapter.
 3. Associate members shall be able to propose action/discussion items with a second from any Director for Student Cabinet.
 4. Associate members shall have all powers and duties of their respective elected official that the elected official has given to them via a written and signed statement.

SECTION 6: REMOVAL

- A. In the event that an associate member fails to fulfill their job duties as delegated by their respective Director for Student Cabinet or Student Body President or fails to meet the minimum job requirements as outlined in Section 2 of this chapter, the removal process shall be as follows:
 1. The associate member's respective elected official or any three other members of Student Senate may remove the associate member from office.
 2. The associate member may appeal the removal to Student Senate at the following meeting. At meeting, the associate member shall be given an opportunity to address Student Senate regarding their removal.
 3. Student Senate may uphold the decision by a two-thirds majority vote. If a two-thirds vote is not reached, then the member will remain in office.

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