

STUDENT SENATE BYLAWS

CHAPTER VIII

STUDENT CONFERENCE GRANTS

SECTION 1: PURPOSE

Student Senate has a firm commitment to produce excellence in all aspects of our University life. It is clear that we must seek a rigorous, intellectual climate, in each case, in every discipline. In order to stimulate such a climate, the Student Conference Grant Committee (SCGC) is established to provide grants for conferences that will augment the learning experience both in and out of the classroom.

SECTION 2: GUIDELINES FOR ALLOCATION DISPERSAL

The director of academic affairs shall allocate 10% of the conference grant funds to be expended in the Summer Semester, 45% in the Fall Semester, and 45% in the Spring Semester. The director of academic affairs shall set a minimum of two, but no more than four, within the fall and spring semesters in which a direct appointment of the semester budget may be allocated. All funds remaining at the end of the fall and summer academic terms shall become a part of the funds available for the following semester. All funds remaining at the end of Spring Semester shall be returned to the Student Senate Control Account.

SECTION 3: GUIDELINES FOR CONFERENCE GRANTS – INDIVIDUAL

Guidelines and procedures for grant funding to individuals (please read carefully):

In order to receive funding, applicants must either: Be/have been an undergraduate student enrolled in at least one credit hour during the semester in which the conference was held/will be held; or be enrolled in no fewer than one credit hour in the semester immediately preceding and the semester immediately following the semester in which the conference was held.

- A. Applicants must be in good standing with the university in order to receive funding.
- B. Each application must be sponsored by a UNC faculty member. This sponsorship shall only serve to ensure the conference is in academic nature.
- C. Individuals shall be limited to receiving \$550.00 per conference grant per semester. Individuals shall be limited to receiving \$900.000 per calendar year.
 - 1. Students may apply up to three times per calendar year.
 - 2. Students may apply once per semester conference grants may only be used for the following purposes:
 - 1. Conference Fee
 - 2. Lodging, both while attending the conference and in transit.
 - 3. Travel, both to and from the conference.
- D. Students may not apply for funding for conferences requiring international travel.
- E. The Director of Academic Affairs will submit his recommendations for grant funding to Student Senate for approval by two thirds. This will be done at the first Student Senate meeting following the SCGC decision.
- F. The decision of Student Senate is final. The results of this decision must be posted outside the Student Senate office for at least one month following Student Senate approval.
- G. All expenditures of awarded funds will follow the established procedures of Student Senate and the UC Business Office.
- H. Grant funds must be used within the days listed on the application and for purposes listed on the application. If these expenditures have not been verified by the UC Business Office within 60 days following the conference, a request for extension may be filed with the Director of Academic Affairs,

who shall have sole authority to grant such extensions. If the extension is not requested or approved, then all funds for that conference grant shall be returned to Student Senate and be used for later conference grants.

Section 4: Individual Allocation

- A. The Director of Academic Affairs shall use the following formula to determine the amount of funding received by each applicant.
- a. $A=BC (X/Y)$ WHEN $X \leq Y$
 - b. $A=BC$ WHEN $X > Y$
 - i. A= Amount Granted
 - ii. B=Amount Applied For
 - iii. C= Completeness of Application
 - iv. X=Total Funding Available
 - v. Y=Total Funding Requested
 - c. (X/Y) Shall not drop below 50% for each application period, excluding the final period, each semester. Each subsequent application which would lower (X/Y) below 50% will be submitted to the next application period within that semester.

SECTION 5: GRIEVANCES

All grievances against the process, Director of Academic Affairs, or Student Senate must be submitted in writing to the Student Rights Advocate within three weeks of Student Senate approval. The Student Rights Advocate shall determine if the grievance is valid and if so ensure the problem is corrected.

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