

**Order of Business**

**41st Administrative Minutes**

**University Center Columbine Suites, 5:30PM**

**Date**

1. **Call to Order**
	1. Meeting began at 5:38pm
2. **Roll Call**
	1. Get-to-Know-Your-Senate-Question: what is your favorite thing about Fall?
		1. 18 of 20 voting members present.
3. **Special Reports**
	1. Katlyn and Enrique- Suggestions for a better office space. Post a sticky note on the board by the Office Hour sign-in QR code or email/message me any suggestions. By Sunday!
	2. Karissa- Mandatory Reporting and Q&A
4. **Closing Remarks**
5. **Adjournment**
	1. Meeting adjourned to committees at 5:56 pm
		1. MCB stay back.