

Committee on Space Utilization (COSU)
April 5, 2011 Meeting
10:30 – 11:30 a.m.
Graduate School Conference Room

Present: Sue Achey, Todd Allen, Beckie Croissant, Heather Lawrence, Judy Layton, Jeff Michie (replacement for Ryan Rose), Loree Morse, Roxie Wilson
Unable to attend: Clint Harris, Kirk Leichliter

- ❖ 3-1-11 Minutes. Approved electronically.
- ❖ Faculty Recitals. COSU recommended wording approved by VP's Quinn and Harraf. Faculty Utilization Plan and Procedures updated.
- ❖ Classroom Features Checklist. Please send edits/updates to Heather, Academic Scheduling.
- ❖ State-funded courses and off-campus sites (e.g., Centerra Center). Policy on instruction offered off of the campus was discussed and the committee noted the importance that all academic schedulers be aware of this policy. Roxie and Loree will include this in their next academic scheduler's meeting.
<http://highered.colorado.gov/Publications/Policies/Current/iv-parta.pdf>

2.00 Statutory Authority

The Colorado Department of Higher Education's role and responsibilities in the administration of extended campuses, extended studies and continuing education units is defined in C.R.S. 23-1-109(4):

(4) The department shall administer any centralized, statewide extension and continuing education program of instruction that may be offered by any state-supported baccalaureate and graduate institution. All instruction offered outside the geographic boundaries of the campus, including instruction delivered by television or other technological means, shall be a part of this program unless exempted by policy and action of the commission.

- ❖ Scheduled Classroom Space for University Functions. The Committee had a preliminary discussion regarding the use of scheduled classrooms during University events (e.g., athletic events, Teacher Employment Days, high school tournaments, etc.). All agreed that the University should have agreed-upon written criteria and procedures and the importance of having all stakeholders involved in the discussion. The Committee will do an initial analysis of how many courses were moved this past academic year prior to making recommendations of how to proceed.
- ❖ Membership. Next meeting discuss membership for 2011-2012.
- ❖ Spring Semester Meeting. Remaining meeting date (same time and location): May 3.