

Committee on Space Utilization (COSU)

10/26/09 Meeting

Carter Room 2010

(2:00 – 3:00 pm)

Present: Sue Achey, Beckie Croissant, Heather Lawrence, Judy Layton, Kirk Leichliter, Nolan Oltjenbruns, Ryan Rose, Roxie Wilson
Not able to attend: Todd Allen, Clint Harris

- ❖ 10/12/09 Minutes. Approved
- ❖ Learning Communities. The Committee expressed their support of the learning community concept, however noted linked courses appeared to be during prime time. Sue followed-up regarding the scheduling of linked classes. Although prime time courses were requested for learning communities when first established at UNC, that is not the current practice. Academic programs allocate courses (including non-prime time course sections) for learning community linked courses. The only intentional use of prime/non prime time combinations is to try and avoid an 8:00 am and late afternoon/evening course both in the same learning community.
- ❖ Non-Academic Space/Centralized Scheduling System. The University has an overarching goal of using a centralized system for all scheduling. A critical reason for a centralized system is for emergency preparedness. Implementing a centralized system will necessitate collaboration between academic and non-academic units. Kirk had a preliminary discussion with Housing and Residence Life and they are receptive to working with a centralized system. Roxie will follow-up and coordinate with Housing and Residence Life.
- ❖ Procedures Regarding the Assignment and Utilization of Non-Academic Space. Kirk will send out a draft for review at the next meeting. Judy will ask academic schedulers to send Kirk their college office space procedures.
- ❖ Room Inventory. Kirk will provide a room inventory list (e.g., tables, chairs, condition of furniture) to Heather.

Next Meeting: November 9th (2:00 – 3:00 pm, Carter Room 2010)

10/27/09 Meeting