



Steering Committee for the Oversight of HLC and Legislative Academic Compliance

MINUTES

November 17, 2016

- ✚ **Members Present:** Ann Bentz, Kim Black, Linda Black, James Broscheit, Charlie Couch, Stephen Luttmann, Jeanie York.
- ✚ **Members Absent:** Gardiner Tucker, Matt Goetzel.
- ✚ **Approval of Agenda/Minutes from October 27, 2016**
The Committee unanimously approved the October 27, 2016 minutes.
- ✚ **Chair's Report**
Ann outlined discussion items (**HLC Federal Compliance Updates**) presented at the October 27th meeting and welcomed additional input:
 - Articulation agreements/transfer policies - location of information (Registrar's site).
 - Partnership agreements – location of information.
 - Student Complaint reporting, documentation, tracking – current procedures. Should have a detailed report log available upon HLC request. DOS submits report to Academic Compliance in September.
- ✚ **Update Committee Structure and Charge**
 - Review of October 27, 2016 meeting amendments, questions, and additional updates by Ann:
 - Add Graduate Council representative?
 - Add Assistant Athletic Director of Compliance? (Ann will correspond with Dan Weaver).
 - Amendment under "Dissemination":
A designated committee member will communicate with the appropriate campus unit, with notification to the associated unit leadership, when a compliance issue requires action.
- ✚ **State PLA Policy – Challenge Exams**
 - Colorado Commission on Higher Education document: Prior Learning Assessment
 - Charlie will forward current language on challenge exams (to Ann and Steve)
 - The Committee discussed Course Challenge Options in Section 6.01 and 6.02:
 - 6.01 *Per §23-1-125(4), Colorado Revised Statute, "...each public institution of higher education shall grant full course credits to students for the core [GT Pathways] courses they successfully test out of, free of tuition for those courses." Each public institution shall define a process for students to test out of GT Pathways courses, "...including specifying use of a national test or the criteria for approving institutionally devised tests." If the student transfers, receiving institutions shall apply that credit to the appropriate GT Pathways category.*
 - 6.02 *Requesting a course challenge option is at the enrolled student's discretion. Institutions, including instructors of the course and department chairs, shall not refuse the enrolled student's request, except that:*
 - a) *Institutions may set their own policies in regards to allowing students to challenge courses in which they are currently enrolled or had been previously enrolled; and*
 - b) *Institutions may set their own policies in regards to limiting the number of times students can attempt to challenge a course in one semester or in total.*
 - Academic Policies Committee can assist with amendments/additions to policies regarding challenge courses (Steve).
 - Fees for challenge exams: current/proposed.
 - Communication of information regarding prior learning.
- ✚ **HLC Faculty Qualifications/Requirements**
 - Minimum criteria for tested experience (faculty): Ann and Kim will draft instructions for department chairs/school directors/program coordinators, deans.

- Digital Measures: Mark Smith and Mike Hoffman (IT) are working on fields to report/monitor faculty qualifications.
- Steve has informed the Faculty Senate about the requirements and upcoming procedure recommendations.

✚ **Student Consumer Information Page** <http://www.unco.edu/student-consumer-information/>

✚ **Next Meeting January 26, 2017 (10:30 a.m.-12:00 p.m.) Carter Hall 4th Floor Board Room.**

Lori Riley, Recording Secretary