



Steering Committee for the Oversight of HLC and Legislative Academic Compliance

MINUTES

May 1, 2014 11:00am – 1:00 pm, Board Conference Room

Membership

Members Present: Ann Bentz, Kim Black, Linda Black, Sean Broghammer, Charlie Couch, Joy Landeira, Katrina Rodriguez, Marty Somero, Jeanie York

Absent: Paul Sharp

Approval of Minutes from 4-24-14 *Approved*

Federal Compliance Requirement: Student Complaints (Commission Policy FDCR.A.10.030)

Update – Kim Black

- Less than half of units asked to complete the survey have complied
- 7 areas have written guidelines for complaints
- A few have acted to make changes based on the complaints

Federal Compliance Feedback from HLC Conference – Kim Black

- 56% of schools needed follow up monitoring
- Most likely faulted in:
 - Assessment (lack of evidence leading to improvements)
 - Added language focusing on retention and completion (lack of evidence showing departments know larger goals)
 - Planning goals and objectives-departments can't articulate their role
 - Institutions not able to demonstrate financial resources available for ongoing challenges
- DOE-federal compliance related to credit hours
 - Review process:
 - Request sample of programs
 - Look at dates/times of syllabus to see if it matches schedule
 - Compressed classes—meeting same work requirements as full semester courses
 - Policies about how credit is awarded (more interested in unique situations)
 - Processes in place for faculty, adjuncts, etc. to know credit hour policies
 - Consistent across delivery formats
 - Faculty and deans need to know credit hour definition
 - Look at documents (syllabi, etc.) to see if assignments are consistent across delivery methods

Committee work for spring 2014

- Review updated version of "Before you register..." scenarios and discuss feedback received from Advisor Group
- Work on Top Ten for advisors

+ Discussion

+ Next Meeting: Discuss summer schedule