



Steering Committee for the Oversight of HLC and Legislative Academic Compliance

MINUTES

July 11, 2013 9:00 AM, Carter BOT Board Room

✚ Introductions/Membership

Members Present: Ann Bentz, Kim Black, Linda Black, Sean Broghammer, Charlie Couch, Joy Landeira, Katrina Rodriguez, Paul Sharp

Absent Member(s) with Alternate(s): Chris Peterson for Marty Somero

Absent Members: none

✚ Review of Committee Purpose and Structure

Handout distributed outlining the need for the committee and the committee's charge, scope of review, membership, meeting frequency, documentation, and information dissemination

✚ Brief Overview of the Higher Education Opportunity Act of 2008

- Slides were presented covering the following topics
 - Basic elements about how the Higher Education Act (HEA) of 1965 was amended to become the Higher Education Opportunity Act (HEOA) of 2008
 - Focus is on strengthening federal student aid programs by monitoring transparency, accountability, and easy access to information
 - Higher Education accrediting agencies are required to evaluate an institution's attention to federal guidelines or risk losing their accrediting stature
 - Penalty for non-compliance can result in the loss of Title IV funds
 - Federal regulations as they relate to an institution's educational programs, financial charges, and employability of graduates was discussed

✚ Review Student Consumer Information Webpage

- Committee was informed about the federal requirement for the disclosure of student consumer information
- Committee was asked to review the webpage and the associated links from the eyes of a consumer and submit feedback; committee was also asked to report if their units have additional information that could be placed on the webpage
- Discussed modes of distribution
 - Website
 - Email to all students within the next couple of weeks
 - Established distribution schedule will be by census date each term

✚ Institutional Records of Student Complaints

- Discussed this requirement as published by the Higher Learning Commission (p. 5 Federal Compliance Program)
 - Need to define “complaint” – academic, non-academic
 - Accounting mechanism for complaints is missing (number, nature, process, outcome)
 - Kim reported three elements that will be reviewed by HLC
 - Ann and Kim will work to gather information about this federal compliance requirement

 **Campus-Wide Dissemination of Committee Work**

- Committee discussed the need to develop a method of communicating the issues to the campus community that allows for consistency in the message

 **Future Meeting Dates/Times**

- Ann will work to schedule the next meeting in two weeks

 **Other**

Meeting adjourned 10:15 AM