

W2 Information

Your W2 Wage and tax statement is now available on Banner Self Service! You may access this information by logging into URSA <https://ursa.unco.edu/cp/home/displaylogin> and selecting the **Banner** tab and then Link to **Banner Self Service**. You will then select the **Employee** option and then **Tax Forms**.

Your options:

W4 Tax Exemptions or Allowances-tells you what you have filled out on your most current W4.

Electronic W-2 Consent- By selecting to receive your W2 electronically, you will not receive your W2 through the mail. We have already mailed out W2's for 2010 so this option does not apply for 2010.

W-2 Wage and Tax Statement-This is your 2010 tax information. By selecting print, your information will automatically go into a W2 format. You can use this information to file your taxes electronically or use it for other financial needs.

W2 Year End Earnings Statement – Same information as the W-2 Wage and Tax Statement.

****Note-Payroll will still provide official W-2's to those who still prefer to get their W2's in the mail. We will also provide reprints of W2's as needed through the Payroll office.**