

UNIVERSITY of
NORTHERN COLORADO



Professional Administrative Staff Council (PASC)

Meeting Minutes

July 1, 2009

Gunter 1120 Conference Room

Council Members Present: Joe Tort, Beckie Croissant, Aimee Rogers, Ryan Rose, Tricia Tort, Gary Dutmers, Rick Hoines-Brumback, Lee Ann Sappington, Cathy Puckett, Jana Schwartz, Solomon LittleOwl

Council Members Absent: Andy Malinski, Li Wang, Sean Broghammer

1) Call to Order

- Rogers called the meeting to order at 11:04AM.

2) Approval of Minutes

- June 17 meeting minutes were approved.

3) New Business

- Officer positions – Joe Tort will serve as Chair and Lee Ann Sappington will serve as Chair Elect. The PASC bylaws will be reviewed before making the Chair Elect position official. Gary Dutmers was nominated as Treasurer. Beckie Croissant was nominated as the Secretary.
- J. Tort will arrange for himself, Sappington and Dutmers to have signature authority on PASC accounts.
- Standing committee positions-
 - **Bylaws** – J. Tort, Sappington and Puckett
 - **Communications** – Croissant and Little Owl
 - **Elections** – Croissant, J. Tort and Sappington
 - **PASC/SPEEC Banquets** – Little Owl and Dutmers
 - **Monthly Networking** – T. Tort and Schwartz
 - **Community Outreach/Service** – Hoines-Brumback and Rose
 - **Employee of the Year** – Puckett and other PASC members
 - **Professional Development** – Wang and T. Tort
 - **Fundraising** – J. Tort and G. Dutmers
 - **Grants and Scholarships** – J. Tort and Sappington
- Campus committee positions-
 - **SRC** – Sappington
 - **SPEEC** – Broghammer
 - **Faculty Senate** – J. Tort
 - **Board of Trustees** – Rogers (Puckett as alternate)
 - **Alumni Association** – Little Owl
 - **Parking Advisory Board** – Puckett

- **Campus Recreation Advisory Board** – Rose
 - **University Center Advisory Board** – Croissant
 - **Compensation** – Wang
 - **Bookstore Advisory** – Schwartz
 - **Information Technology Committee (ITC)** – Hoines-Brumback
 - **President’s Planning Council** – J. Tort
 - **CETL Advisory Board** – Wang and Rose
 - **Workforce Environment Taskforce** - Rose
- 5) **Standing Committee Reports** – no reports
- 6) **Campus Committees** – no reports
- 7) **Information Items**
- Dutmers offered to serve as a backup on campus committees.
 - Rogers would like to revisit having a PASC scholarship. Puckett concurred.
 - Puckett announced that around 20 people will be participating in the Classified Employee buyout which will save close to \$500,000. Open positions will be filled at the minimum salary range. Puckett does not anticipate any furloughs and believes positions are safe until after 2011 when the stimulus money runs out.
- 8) **Next PASC meeting**
- TBD: J. Tort will schedule a retreat in August. Monthly meetings will be determined at the August retreat.
- 9) **Adjournment**
- J. Tort adjourned the meeting at 11:45AM.

Respectfully Submitted,

Beckie Croissant, PASC Secretary