



UNIVERSITY OF NORTHERN COLORADO

College of Natural and Human Sciences
School of Sport and Exercise Science

UNOFFICIAL POSITION ANNOUNCEMENT (PENDING)

Position Title: Post-Doctoral Research Associate/Fellow,
School Health and Physical Activity Leadership

Interested in building sustainable statewide systems of support for healthy schools in Colorado? The University of Northern Colorado's (UNC) School of Sport and Exercise Science is seeking one full-time, twelve month Post-Doctoral Research Associate/Fellow (PostDoc) to facilitate the implementation of a recently funded project that aims to advance comprehensive school health practices through (a) the development, alignment, and leverage of a high-quality professional development system and (b) a statewide research collaborative that generates, translates, and disseminates evidence-based knowledge and resources. The requested term of employment is September 1st, 2016 to August 31st 2017 and is renewable for a second year (at a comparably adjusted salary) based on satisfactory semester performance evaluations.

Responsibilities: The successful applicant will work closely and in continuous communication with the PI to ensure project activities and deliverables are completed in a timely manner. Major responsibilities include: assisting with all procedural and operational aspects of the project, training and providing oversight of graduate staff, creating teacher recruitment and promotional materials, producing and facilitating dynamic online webinars, designing and monitoring quality assurance protocols and brainstorming solutions, conducting research review/data collection/analysis aspects of project including Institutional Review Board materials, managing the day-to-day aspects of the project, providing administrative support related to budgetary (e.g., reimbursements, modifications), public relations (e.g., close contact with school districts) and record-keeping tasks (e.g., documenting project timeline and products), scheduling and planning staff and advisory meetings, and producing and participating in the dissemination aspects of the project (e.g., summary reports, publications, presentations).

Required Qualifications: Earned PhD in Kinesiology, Exercise Science, Physical/Health Education, Public Health, Health Promotion or related field is preferred. Successful applicants should have current knowledge and experience in an area germane to school-based health and physical activity (i.e., Whole School, Whole Community, Whole Child; Comprehensive School Physical Activity Program), including a keen interest in working with high-need school districts. The successful applicant must also demonstrate the essential writing, technical, communication, managerial, and research skills required to fulfill the broad range of responsibilities on a timely basis.

Salary/Benefits: Twelve-month salary range of \$45,000 to \$50,000 is commensurate with qualifications and experience. Benefits available include health, life, dental, and vision, as well as a selection of several defined contribution retirement programs. Dependents and spouses of UNC employees who are employed as 0.5 FTE or above are entitled to and eligible for Dependent Tuition Grants. These tuition grants will cover in-state tuition charges. Further requirements may exist. Other benefits may be available (office space and supplies, professional travel, computer). Cost of living adjustment may be available for year two.

Application Procedures: To assure full consideration, candidates must electronically send the following materials directly to Dr. Russell Carson by **August 1st, 2016**: (1) a letter of application that specifically addresses interest in and/or experience with school health/physical activity research, (2) current curriculum vitae, (3) official copies of graduate school transcripts, and (4) names and contact information of at least three references. Materials will be reviewed when submitted and interviews may be conducted; however, no hiring decision will be made until after August 1st.

Additional Requirements: Satisfactory completion of a background check, educational check, and authorization to work in the United States is required after a conditional offer of employment has been made. The successful candidate must submit original transcripts within one (1) month of hire.

Location and Environment: The University of Northern Colorado is a Doctoral/Research University enrolling 13,000+ graduate and undergraduate students. The university, founded in 1889, is located in Greeley, Colorado, which has a growing population of 95,000 and is situated an hour north of Denver and 30 miles east of the Rocky Mountains. Further information about UNC and the City of Greeley is available at <http://www.unco.edu>.

Additional Information: The University of Northern Colorado is an equal opportunity/affirmative action institution that does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation or veteran status. For more information or issues of equity or fairness or claims of discrimination contact the UNC AA/EEO/Title IX Officer at UNC Human Resource Services, Campus Box 54, Carter Hall 2002, Greeley, CO 80639, or call 970-351-2718.

Websites: UNC's School of Sport and Exercise Science (www.unco.edu/nhs/ses/) and UNC's school physical activity leadership program overview (uncactiveschools.com).

For more information, please contact: Dr. Russell Carson (PI) at russell.carson@unco.edu or 970-351-1417; School of Sport & Exercise Science, University of Northern Colorado, Campus Box 39, 501 20th Street, Greeley, CO 80639.