

Temporary Position: Heart Disease and Stroke Prevention Program, PSD
Job Title: Project Coordinator
Project: Heart and Stroke Healthy Communities

Job Duties:

Work with a minimum of four pilot communities to begin implementation of the Heart and Stroke Healthy Community initiative. Activities include:

- Working with the HDSP Coalition members to complete toolkit for community initiative,
- Recruit communities to participate in the pilot project,
- Assist stakeholders in defining their community based on program criteria,
- Provide technical assistance to communities to complete community assessment including health disparity assessment,
- Provide technical assistance as needed for community mobilization including, but not limited to, integration of existing coalitions, training and resource opportunity development, and strategic planning, and
- Work with HDSP Steering Committee to conduct process evaluation to refine initiative and prepare for statewide launch.

Travel: Must have a valid State of Colorado Driver's License and be willing to travel in state up to 30 per cent of the time.

Qualifications:

- Education and experience commensurate with job duties as described,
- Excellent organizational skills,
- Ability to communicate effectively,
- Excellent verbal and writing skills, and
- Ability to translate public health concepts to non-traditional community partners.

Salary Range: \$4351 - \$5201 monthly

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