

# NHS Faculty Associate to the Dean Program

## Academic Year 2012-13

Applications are sought for the College of Natural and Health Sciences' **Faculty Associate to the Dean** program for 2012-13. This initiative seeks to provide an opportunity for professional and leadership development among NHS faculty members by enhancing the participants' knowledge of and skills in academic administration. The Faculty Associate to the Dean will work out of the Dean's Office on a part-time basis as a learner, observer, and participant, making contributions in areas such as faculty affairs, student affairs, and alumni affairs. As part of his or her appointment, this individual will work on one or more College-level projects, which will be identified in collaboration with the Faculty Associate and will draw upon that individual's strengths and interests. Examples of projects might include: coordinating and serving as a main author of a grant proposal that bridges multiple NHS disciplines; developing materials in support of the professional growth and achievement by NHS faculty and/or staff; serving in a leadership role on a College initiative; conducting college-wide internal research efforts, including database development and management; and contributing to the development of College policies and procedures. The person named to this position also will participate in the College's Leadership Team meetings and Dean's Office staff meetings, as his or her schedule allows. One Faculty Associate is expected to be identified per academic year.

### Eligibility:

Eligible for this program are all full-time, tenured faculty members in the College of Natural and Health Sciences.

### Program Time Frame:

The Faculty Associate appointment is expected to be effective for the 2012-13 academic year, although proposals for a single semester appointment will be considered. Appointment duration will not exceed a full academic year.

### Work Assignment Considerations:

The assignment to the Dean's Office may be derived, mainly or fully, from the faculty member's service workload; however, reassignments from the area(s) of professional activity and/or instruction may be considered. **As well, a buyout of up to one course equivalent (3 credit hours) of teaching is possible using funds freed up from a partial buyout of the Dean's time for her role directing the National Science Foundation-supported ADVANCE grant.** The requested workload arrangements should be specified in the letter of application. The total FTE associated with program participation will not exceed 0.20, or 20% of the Faculty Associate's overall workload assignment for the time period of the appointment.

### Application Process:

Each applicant is asked to submit to the Dean's Office by **March 26, 2012** a current *curriculum vitae* and letter of application describing his or her interest in this position and goals he/she wishes to achieve through program participation. In that the appointment to this position has implications for the Faculty Associate's workload assignment, applicants to this program will be required to discuss their proposed participation with their School Director or Department Chair and receive that individual's endorsement of their application.

Questions regarding the application process or other aspects of the program are welcome and should be directed to Dean Denise Battles at [denise.battles@unco.edu](mailto:denise.battles@unco.edu) or (970) 351-2877.