

**College of Natural & Health Sciences
Leadership Meeting
Discussion Items
June 3, 2010**

Discussion Items

1. OBIA will go through some restructuring which will distinguish the budget functions from institutional analysis functions.
2. The June 11 BOT meeting will include the FY11 budget approval.
3. Academic Affairs plans to utilize a graduate assistant whose tasks will include assisting with a university faculty database as well as creating handbooks for adjunct faculty and teaching assistants.
4. The Graduate School is creating an exit survey and is creating a manual for graduate faculty.
5. Transfer student enrollments are up substantially.
6. Faculty Senate has passed the new sexual harassment complaint process. The President's review is pending.
7. The Directors were reminded to move forward quickly with finalizing any FY10 purchases.
8. NHS' part-time allocation summary is expected to arrive in the Dean's office next week.
9. Nick Lobejko and Dean Battles plan to attend the President's 4th of July breakfast and parade on Saturday, July 3. Others are encouraged to attend.
10. The VP of Development search process is moving forward. Dean Battles will be invited to attend the interviews.
11. NHS' summer enrollments look good. The decision date for courses in summer session two is June 14.
12. The Dean's office will be adding student spotlights to the College's homepage in the next few weeks.
13. The comprehensive and pre-tenure review dossiers will be returned to programs in the next two weeks.

Deadlines and Important Dates:

- June 14: decision date for summer session 2
June 15: annual report materials due to Doug
June 30: exempt evaluations due to HR