

**College of Natural & Health Sciences  
Leadership Meeting  
Discussion Items  
June 17, 2010**

**Discussion Items**

1. The Team discussed a concept paper for a potential new NHS initiative that will be introduced at the college-wide meeting in August.
2. The college is awaiting final information on computer start-up arrangements for new faculty.
3. The Team prioritized classroom technology upgrades for the college. The final results will be turned into IT and, if our requests make the final cut, the selected facilities will be upgraded over the next year.
4. Angela Vaughn was hired as the Director of FYE.
5. The Board of Trustees approved the FY11 budget, which included elements such as program and course fees and a tuition increase.
6. The President approved NHS' restructuring proposal for Chemistry and Biochemistry. Effective July 1, Chemistry will be considered a department and David Pringle will serve as the Interim Chair. Denise will meet with the Chemistry and Biochemistry faculty in August to discuss the process for naming a permanent Chair.
7. It has been announced by the Provost that Sue Achey will be in charge of coordinating summer course offerings on campus.
8. The College continues to work on proposed variables for an Academic Affairs faculty database.
9. Please forward information for the Academic Affairs newsletter to Kim Black.
10. The Faculty Senate approved the proposed faculty classification policies. It has been determined by the senior administration that the draft document will go to a conference committee for additional discussion.
11. The Team discussed NHS' part-time faculty allocation for FY11 and the manner in which the college's pool will be distributed among the program areas.
12. The search for the VP of Development and Alumni Relations has been extended.
13. NHS Directors were encouraged to move forward with the development of their School/Program collateral materials in support of the College's fundraising efforts.
14. Mindy Marshall, Director of Admissions, is going to have an admissions counselor training session in early August. Representatives from NHS will give a review of the College.
15. Directors were asked to send Sandy Pope changes/additions to the NHS Committee rosters as soon as possible.
16. The College will schedule a time during the week before classes start to have the campus police provide a presentation regarding campus security.
17. There were some issues with the first transfer advising but Ann Bentz believes the problems have been rectified for future sessions.
18. It was reported that enrollments for the second summer session look strong.
19. Doug Marshall will compile by the August 1 deadline all of the information he has received for the College Annual Report.
20. The Leadership Team Retreat is scheduled for Wednesday, August 11 from 8-5PM at UNC's Centerra location.
21. Dean Battles will host the New Faculty Reception at her house again this year. Formal invitations will be sent out in early August.

22. It was announced that the Butler-Hancock renovation is proceeding successfully.
23. The carpet on the first floor of Gunter Hall will be replaced in early July.

**Deadlines and Important Dates:**

June 27: second summer session begins

June 30: exempt evaluations due to HR