

**College of Natural & Health Sciences
Leadership Meeting
Discussion Items
April 22, 2010**

Discussion Items

1. NHS has successfully completed six out of our seven faculty searches.
2. The Board of Trustees meeting has been moved to May 21. Promotion and tenure recommendations will be voted on at this meeting.
3. The leadership transition in the University Library was discussed.
4. Directors were asked to remind faculty and staff that dogs (and other pets), with the exclusion of service animals, are not allowed in campus buildings and classrooms.
5. Directors were asked to begin collecting data for the College Annual Report including compiling faculty CVs.
6. The restructuring proposals are at the Provost's level of review. The NHS website has been updated at <http://www.unco.edu/nhs/restructuring/responses.html>.
7. The target date for first session and twelve week session courses is May 3.
8. Directors were reminded to use the online contract process when hiring graduate students this summer.
9. The Office Assignment and Evaluation of Directors documents have been considered by the Policies and Procedures Committee and the Leadership Team. The changes to the former document that were recommended by the Leadership Team will be directed back to the Policies and Procedures Committee.
10. The end of the year gathering and retiree recognition will be Tuesday, May 4 from 3:30-5:00PM in Gunter 3010/3000. We will be recognizing six retirees.
11. The Writer's Boot Camp is Monday, May 17-Wednesday, May 19 at Centerra.
12. Graduate commencement is Friday, May 7 at 7:00PM. Undergraduate commencement is scheduled for Saturday, May 8 at 10:00AM at Nottingham Field. The inclement weather plan has NHS' undergraduate ceremony at 2:00PM in Butler-Hancock.

Deadlines and Important Dates:

- May 4, 3:30 – 5:00: NHS ice cream social and retiree recognition
May 7, 7:00 pm - ??: Graduate commencement (Butler-Hancock)
May 8, 10:00 a.m. - ??: Undergraduate commencement (Nottingham field)
May 8, 2:00 p.m. - ??: Undergraduate commencement if inclement weather plan is imposed (Butler-Hancock)
May 14: deadline for submission of annual reviews from College to Academic Affairs
May 17-19, 8:00 am – 5:00 pm: Writers Boot Camp (UNC Centerra location)