

College of Natural & Health Sciences
Leadership Meeting
Discussion Items
January 21, 2010

Discussion Items

1. The proposed new Doctor of Nursing Practice degree is on the agenda for the January BOT meeting. If approved at all levels the degree will be effective Fall 2010.
2. NHS was encouraged to offer greater numbers of interim session courses next year.
3. The Committee on Space Utilization is developing a university protocol in that no more than 65% of courses per prefix can be offered during prime time hours (Monday through Friday 9:00-2:30pm). Feedback was solicited on a draft document.
4. The University hopes to implement the co-curricular transcript in Fall 2010. A university committee is currently accepting proposals of items that might be included on a co-curricular transcript.
5. Directors were asked for faculty nominations to serve on the University Assessment Council.
6. The Blackboard update is moving forward.
7. NHS will offer two rounds of academic restructuring proposal review: Spring 2010 for programs who wish to have a targeted implementation of July 1, 2010 and Fall 2010 for targeted implementation of July 1, 2011.
8. The Team discussed NHS administrative reassigned time in light of the Provost's Dec. 8, 2009 memo that specified a college allocation.
9. The college is working with OES and the Finance office regarding revenue distribution from FYs 08 and 09.
10. Debbie Pirera expects an extended absence from the office starting February 22; NHS offices are asked to plan accordingly.
11. The parameters for new faculty recruitment were discussed.
12. The deadline to nominate honored alumni is April 1.
13. The NHS Scrapbooking Social is Saturday, February 20 from 8-5PM in the UC Panorama Room. The event, which benefits the NHS Student Research Fund, is sold out.
14. The Dean is moving forward with Comprehensive Program Review and Annual Program Review meetings.
15. Reappointment recommendations for tenure-track faculty for year two have been forwarded to the Provost and faculty.
16. Comprehensive faculty reviews are due on February 1 and annual faculty reviews are due March 1.
17. Directors were reminded to make sure course evaluations are turned into IT within two weeks of the end of the semester. IT does not process the results until all of NHS' evaluations have been scanned.
18. The spring college-wide meeting is Thursday, January 28 from 3-5PM in the UC Columbine Suites.
19. This year's Academic Scholar Awards Ceremony is scheduled for Sunday, March 28 at 2PM in the UC Ballrooms. Award recipients and nominations for student speakers are due to Sandy Pope by January 29.
20. The Fifth Annual Student Research Celebration is Thursday, April 8. The poster presentations will be held in the Fireside Lounge from 5:30-7PM. The banquet will be

held in the Pike's Peak Ballroom from 7-9PM. Student poster presenters and speaker nominations are due to Sandy by February 5.

Deadlines and Important Dates:

Jan. 18 - ??: Mtgs w/ Dean, Special Asst to Dean, School Director, PRT Chair, Program Area re comp pgm reviews

Jan 15 - ??: Mtgs with Dean and Directors re annual program reviews

Jan. 28, 3:00 – 5:00: NHS College-wide meeting (UC Columbine Suites)

Jan. 29: School Director and Dean meet by this date to discuss annual program review progress report

Jan. 29: Nominations for student awardees for Academic Scholar Awards due to Dean's Office

Jan. 29: Emeritus faculty nominations due to Dean

Feb. 1: Comprehensive review materials (with the exception of pre-tenure) due in dean's office

Feb. 5: Nominations for poster presenters and speakers for Student Research Celebration due to Dean's Office

Feb. 9, 10:00 – 2:00: Scholarship Fair (UC)

Feb. 1, 10:00 – 3:00: NHS Job and Internship Fair (UC)

Feb. 20, 8:00-5:00PM: NHS Scrapbooking Social Fundraiser (Panorama Room)

Feb. 28: Comprehensive Program Review - Final materials due to Dean and Provost (via Kim Black) (hard copy)

Mar. 1: Annual evaluations, Pre-tenure reviews, and Term faculty reappointment notifications due to Dean