

**College of Natural & Health Sciences
Leadership Meeting
Discussion Items
November 19, 2009**

Discussion Items

1. Michele Schwietz, the Director of Sponsored Programs (OSP), attended the meeting to discuss some of the initiatives happening in OSP.
2. The Academic Policies Committee is reviewing how programs are conducting course evaluations and noted that some programs are not evaluating courses.
3. The Learning Management System Taskforce recommended upgrading to Blackboard 9.0 with an anticipated implementation date in Fall 2010.
4. Instructional equipment requests are still being reviewed at the Academic Affairs level.
5. The final decision date for interim courses to make is December 1.
6. Dean Battles' deadline to provide feedback to the Program Review Team and programs is December 15.
7. The Academic Structure Initiative memo is still being discussed among the deans and Provost.
8. The UNC Foundation started a \$50K match program which focuses on individuals or a group of folks who donate a one-time donation of \$50,000 with the intention of the funds going towards an endowment. For these folks the Foundation will match half of the amount (\$25,000).
9. Nick Lobejko will host a special Being the Bridge recognition reception on December 3 in Gunter 1120 during the last portion of our Leadership Team Meeting (4-5PM).
10. The match for the NHS Dean's Challenge is good through December 31 so if faculty are planning to donate it would be in the best interest of the Student Research Fund to donate prior to the end of the year.
11. Directors were reminded that the university's policy for reappointment requires a letter from each level informing the faculty member of progress towards reappointment.
12. NHS has received a large number of sabbatical leave requests.
13. Dean Battles encouraged that junior faculty do a self-evaluation using the College Performance Standards document prior to their annual comprehensive meeting with their director.
14. Eight out of twelve proposals for the Student Research Fund awards were funded. Five to undergraduates and 3 to graduate students. The funds have already been transferred to program accounts.
15. The two recipients of the GRIP awards are Rick Adams in Biology and Mark Guiberson in ASLS. The deadline for the summer 2010 compensation proposals is March 1.
16. Beckie announced that the scrapbooking fundraiser for the Student Research Fund in February is already more than halfway full.

Deadlines and Important Dates:

- Nov. 16: Comprehensive Program Review - School Director, PRT and Graduate Dean send feedback to Dean and Program Self-Study Author (electronically)
Nov. 25: Curriculum proposals for 2010-11 catalog due to Dean's Office
Nov. 25-27: Fall Break and Thanksgiving holiday
Dec. 1: Graduate Student Awards Reports due to Graduate School

Dec. 8: NHS end-of-semester gathering
Dec. 10, 12:30 – 2:00: NHS end-of-semester meeting and reception (Gunter 3000 & 3010)
Dec. 10: Dean recommends Sabbatical Leaves to Provost
Dec. 10: Faculty submit Sabbatical Leave reports from previous year to Dean
Dec. 11: Mid-Year progress reports for Classified Staff due to HR
Dec. 11, 7:00 - ??: Graduate Commencement (Butler-Hancock)
Dec. 12, 2:00 - ??: Undergraduate Commencement (Butler-Hancock)
Dec. 15: Comprehensive Program Review - Dean's feedback due to School Director & Program
Self-Study Author
Dec. 16: Fall 2009 grades due by 5:00PM on URSA