

## **College of Natural and Health Sciences Leadership Team Meeting**

2:00 – 5:00 PM, Thursday, September 17, 2009 (Ross 2238 – note the location)

### **Agenda**

1. Welcome and kudos
2. Approval of minutes and discussion items (meeting of Aug. 27; those from Sept. 3 deferred)
3. Dean/Provost meeting update (meeting of Sept. 14, 2009)
4. Academic Council update (meeting of Sept. 16, 2009)
5. Academic structure initiative
6. Searches and hiring
7. Faculty personnel actions
8. NHS Committees
  - a) Policies and Procedures Committee
  - b) Awards Committee
9. Development and fundraising
  - a) NHS Faculty Advisory Board meeting of October 24
10. College action plan – please bring your copy of the plan from your retreat notebooks
  - a) Development of 2009-10 plan
11. Other
  - a) TA reconciliation exercise
  - b) Faculty workload assignment summaries
  - c) Faculty Associate program
  - d) Professional development/travel allocations
  - e) Facilities painting effort
  - f) Faculty workload draft policy
  - g) STEMpalooza
12. Roundtable
13. Adjournment

### **Deadlines and important dates:**

Sept. 18: deadline for applications for NHS Faculty Associate program

Sept. 24, 12 – 1:30: State of the University address (UC Ballrooms)

Sept. 24: deadline for college to submit draft list of faculty due/eligible for comprehensive review/sabbatical leave

Sept. 30, 3 – 5:00: M. Lucile Harrison lecture and reception (UC Ballrooms)

Oct. 1: GRIP application deadline

Oct. 1: deadline for receipt of feedback on draft NHS Faculty Workload policy

Oct. 8: HR confirms list of faculty due/eligible for comprehensive review/sabbatical leave

Oct. 9: deadline for receipt of nominations and supporting documents, NHS Faculty Awards

Oct. 16-17: STEMapalooza (Colorado Convention Center)  
Oct. 24, 8:00 – 12:00: NHS Advisory Board meeting (location TBD)  
Oct. 30: deadline for fall competition of the Student Research Fund  
Oct. 30: deadline for nominations for the Administrative Assistant of the Year award