

College of Natural and Health Sciences Leadership Team Meeting

2:00 – 5:00 PM, Thursday, February 4, 2010 ([Gunter 1120 – note the location](#))

Agenda

1. Welcome and kudos
2. Approval of minutes and discussion items (meeting of Jan. 21)
3. Academic Council update (meeting of 2.3.10)
4. Academic Restructuring
5. Budget
 - a) TA/GA/RA allocation
 - b) FY10 update
 - c) FY11 planning
6. Searches
7. Fundraising and Development
 - a) NHS Advisory Board meeting
 - b) honored alumni
 - c) NHS Scrapbooking Social fundraiser
8. Curriculum
 - a) updates - Ann
 - b) enrollment management draft
9. Faculty Evaluation
 - a) comprehensive reviews
 - b) annual reviews
 - c) draft Academic Advising instrument
10. Other Faculty Items
 - a) NHS leadership award criteria
 - b) faculty workload summaries for Sp 2010
11. Upcoming Events
 - a) Academic Scholar Awards Ceremony
 - b) Student Research Celebration
12. Other
 - a) Assessment Council rep
13. Roundtable
14. Adjournment

Deadlines and important dates:

Jan 15 - ??: Mtgs with Dean and Directors re annual program reviews

Jan. 29: Emeritus faculty nominations due to Dean

Feb. 1: Comprehensive review materials (with the exception of pre-tenure) due in dean's office

Feb. 5: Nominations for poster presenters and speakers for Student Research Celebration due to Dean's Office

Feb. 9, 10:00 – 2:00: Scholarship Fair (UC)

Feb. 10, 10:00 – 3:00: NHS Job and Internship Fair (UC)

Feb. 20, 8:00-5:00PM: NHS Scrapbooking Social Fundraiser (Panorama Room)

Feb. 24: One Day, One Place event

Feb. 28: Comprehensive Program Review - Final materials due to Dean and Provost (via Kim Black) (hard copy)

Mar. 1: Annual evaluations, Pre-tenure reviews, and Term faculty reappointment notifications due to Dean

Mar. 2: M. Lucille Harrison Award nominations due to Provost

Mar. 10: Overall evaluations for Classified Staff due to Dean's Office

Mar. 12: deadline for RSVPs for Academic Scholar Awards Ceremony

Mar. 15: Reappointment recommendations due for TT faculty in years 2 - 6

Mar. 15: Academic Excellence Awards Nomination deadline (Academic Affairs)