

College of Natural and Health Sciences Leadership Team Meeting

2:00 – 5:00 PM, Thursday, February 18, 2010 ([Gunter 1120 – note the location](#))

Agenda

1. Welcome and kudos
2. Approval of minutes and discussion items (meeting of Feb. 4)
3. Academic Council update (meeting of Feb. 17)
4. Budget
 - a) OES make-up distribution
 - b) FY10 update
 - c) FY11 planning
5. Academic Restructuring
6. Searches and Hiring
7. Professional Development and Awards
 - a) faculty
 - b) unit leaders
 - c) staff
8. Fundraising and Development
 - a) NHS Advisory Board meeting
 - b) honored alumni
 - c) NHS Scrapbooking Social fundraiser
9. Faculty Evaluation and Reappointments
 - a) comprehensive reviews
 - b) annual reviews
 - c) draft Academic Advising instrument
10. Upcoming Events
 - a) Academic Scholar Awards Ceremony
 - b) Student Research Celebration
11. Other
 - a) M. Lucile Harrison Award
 - b) faculty workload summaries for Sp 2010
 - c) NHS website and student profiles
 - d) NHS Action Plan 2009-10
12. Roundtable
13. Adjournment

Deadlines and important dates:

Feb. 20, 8:00-5:00PM: NHS Scrapbooking Social Fundraiser (Panorama Room)

Feb. 24: One Day, One Place event

Feb. 28: Comprehensive Program Review - Final materials due to Dean and Provost (via Kim Black) (hard copy)

Mar. 1: Annual evaluations, Pre-tenure reviews, and Term faculty reappointment notifications due to Dean

Mar. 2: M. Lucille Harrison Award nominations due to Provost

Mar. 10: Overall evaluations for Classified Staff due to Dean's Office

Mar. 12: deadline for RSVPs for Academic Scholar Awards Ceremony

Mar. 15: Reappointment recommendations due for TT faculty in years 2 - 6

Mar. 15: Academic Excellence Awards Nomination deadline (Academic Affairs)