

**College of Natural and Health Sciences Leadership Team Meeting**  
2:00 – 5:00 PM, Thursday, January 21, 2010 (Ross 2480b – note the location)

**Agenda**

1. Welcome and kudos
2. Approval of minutes and discussion items (meeting of Jan. 7)
3. Academic Council update (meeting of 1.20.10)
4. Academic Restructuring
  - a) process
  - b) NHS administrative reassigned time
5. Budget
  - a) TA/GA/RA allocation
  - b) enrollment management draft
  - c) OES revenue distribution
6. Searches
7. Fundraising and Development
  - a) NHS Advisory Board meeting
  - b) NHS FY 10 fundraising report
  - c) honored alumni
  - d) NHS Scrapbooking Social fundraiser
8. Program Review
9. Faculty Reappointments and Evaluation
  - a) reappointment recommendations
  - b) comprehensive reviews
  - c) annual reviews
  - d) processing of student evaluations
10. Upcoming Events
  - a) NHS college-wide meeting
  - b) Academic Scholar Awards Ceremony
  - c) Student Research Celebration
11. Other
  - a) 1/22 meeting
  - b) Website enhancements
12. Roundtable
13. Adjournment

Deadlines and important dates:

Jan. 18 - ??: Mtgs w/ Dean, Special Asst to Dean, School Director, PRT Chair, Program Area re comp pgm reviews

Jan 15 - ??: Mtgs with Dean and Directors re annual program reviews

Jan. 28, 3:00 – 5:00: NHS College-wide meeting (UC Columbine Suites)

Jan. 29: School Director and Dean meet by this date to discuss annual program review progress report

Jan. 29: Nominations for student awardees for Academic Scholar Awards due to Dean's Office

Jan. 29: Emeritus faculty nominations due to Dean

Feb. 1: Comprehensive review materials (with the exception of pre-tenure) due in dean's office

Feb. 5: Nominations for poster presenters and speakers for Student Research Celebration due to Dean's Office

Feb. 9, 10:00 – 2:00: Scholarship Fair (UC)

Feb. 1, 10:00 – 3:00: NHS Job and Internship Fair (UC)

Feb. 20, 8:00-5:00PM: NHS Scrapbooking Social Fundraiser (Panorama Room)

Feb. 28: Comprehensive Program Review - Final materials due to Dean and Provost (via Kim Black) (hard copy)

Mar. 1: Annual evaluations, Pre-tenure reviews, and Term faculty reappointment notifications due to Dean