

College of Natural and Health Sciences Leadership Team Meeting

2:00 – 5:00 PM, Thursday, November 5, 2009 (**Ross 2238 – note the location**)

NOTE: We will be joined by guest Brian O’Bruba (Career Services) at 2:00.

Agenda

1. Welcome and kudos
2. Guest – Brian O’Bruba
3. Approval of minutes and discussion items (meeting of Oct. 22)
4. Academic Council update (meeting of Nov. 4, 2009)
5. Budget
 - a) instructional equipment requests
 - b) vacancy savings reconciliation and part-time budget
6. Summer and Interim session
 - a) compensation policy update
7. Academic structure initiative
8. Development and fundraising
9. Searches and hiring
 - a) processing of requests
10. Other
 - a) Tabletop exercise
11. Roundtable
12. Adjournment

Deadlines and important dates:

Nov. 9: annual program progress reports due to dean’s office

Nov. 10-15: Denise at the National Endowment for the Arts/CCAS Annual Meeting (DC/Baltimore)

Nov. 12: sabbatical recommendations due to dean’s office

Nov. 16: Comprehensive Program Review - School Director, PRT and Graduate Dean send feedback to Dean and Program Self-Study Author (electronically)

Nov. 25: Curriculum proposals for 2010-11 catalog due to Dean's Office

Nov. 25-27: Fall Break and Thanksgiving holiday

Dec. 1: Graduate Student Awards Reports due to Graduate School

Dec. 10, 12:30 – 2:00: NHS end-of-semester meeting and reception (Gunter 3000 & 3010)