

College of Natural and Health Sciences Leadership Team Meeting

2:00 – 5:00 PM, Thursday, October 8, 2009 ([Gunter 1120 – note the location](#))

Agenda

1. Welcome and kudos
2. Approval of minutes and discussion items (meetings of Sept. 3 and 17)
3. Academic Council update (meeting of Oct. 7, 2009)
4. Budget
 - a) part-time allocation
 - b) reassigned time
 - c) OES and overload policy
5. Academic structure initiative
6. Searches and hiring
7. Development and fundraising
 - a) major gift update
 - b) NHS Faculty Advisory Board meeting of October 24
 - c) NHS campaign collateral materials
8. Comprehensive reviews and sabbatical leaves
9. Summer session
10. GRIP proposal review
11. Other
 - a) STEMapalooza
 - b) signage in Gunter
 - c) email security
 - d) travel policy updates
 - e) Voices of the Americas
12. Roundtable
13. Adjournment

Deadlines and important dates:

- Oct. 1: deadline for receipt of feedback on draft NHS Faculty Workload policy
Oct. 8: HR confirms list of faculty due/eligible for comprehensive review/sabbatical leave
Oct. 9: deadline for receipt of nominations and supporting documents, NHS Faculty Awards
Oct. 12: midterm grades due in Banner
Oct. 15: Initial draft of comp program review self-study completed and submitted by directors
Oct. 16-17: STEMapalooza (Colorado Convention Center)
Oct. 24, 8:00 – 12:00: NHS Advisory Board meeting (Gunter 3000)
Oct. 30: deadline for fall competition of the Student Research Fund

Oct. 30: deadline for nominations for the Administrative Assistant of the Year award

Nov. 1: deadline for receipt in dean's office of reappointment recommendations for TT faculty in year 2

Nov. 9: annual program progress reports due to dean's office

Nov. 12: sabbatical recommendations due to dean's office