

College of Natural and Health Sciences Leadership Team Meeting

2:00 – 5:00 PM, Thursday, October 22, 2009 ([Gunter 1120 – note the location](#))

Agenda

1. Welcome and kudos
2. Approval of minutes and discussion items (meeting of Oct. 8)
3. NHS Advisory Board meeting preview
4. Development and fundraising
 - a) matching opportunity
 - b) Student Research Fund challenge
 - c) NHS campaign collateral materials
5. GRIP proposal review
6. Academic Council update (meeting of Oct. 21, 2009)
7. Budget
 - a) part-time allocation
 - b) reassigned time
8. Academic structure initiative
9. Searches and hiring
10. Faculty actions
 - a) comprehensive reviews
 - b) sabbatical leaves
 - c) reappointment recommendations
11. Policies and procedures
 - a) faculty workload policy development
 - b) advising initiative
12. Other
 - a) STEMapalooza recap
 - b) Homecoming recap
13. Roundtable
14. Adjournment

Deadlines and important dates:

Oct. 24, 8:00 – 12:00: NHS Advisory Board meeting (Gunter 3000)

Oct. 28-30: Denise in Washington DC for ADVANCE grant PIs meeting

Oct. 30: deadline for fall competition of the Student Research Fund

Oct. 30: deadline for nominations for the Administrative Assistant of the Year award

- Nov. 1: deadline for receipt in dean's office of reappointment recommendations for TT faculty in year 2
- Nov. 9: annual program progress reports due to dean's office
- Nov. 12: sabbatical recommendations due to dean's office
- Nov. 16: Comprehensive Program Review - School Director, PRT and Graduate Dean send feedback to Dean and Program Self-Study Author (electronically)
- Nov. 25: Curriculum proposals for 2010-11 catalog due to Dean's Office