



**School of Human Sciences  
Program Coordinators Meeting  
September 1, 2009, 12:30-2:00 pm  
Gunter 1290**

**Present:** Susan Collins, Jamie Erskine, Diane Gaede, Liz Gilbert, Ellen Gregg, Julie Hanks, Joe Ososkie, Jenny Weber

**1. Welcome and Kudos**

- The Council on Academic Accreditation in Audiology and Speech-Language Pathology (CCA) voted to reaccredit the graduate education programs in Speech-Language Pathology, both residential and distance education, and Audiology for a period of either years beginning October 1, 2009 through September 30, 2017.
- Five of the grants written in GERO 555, taught last spring by Sue Bozinovski, were funded. One grant was funded at \$50,000. Faculty interested in collaborating with students from this course are invited to give a presentation to the class.
- Diane Gaede is part of an intercollegial group that submitted a National Science Foundation grant for the 9/3 deadline in the amount of \$570,000. The grant proposal is entitled "The role of organizations as place builders in community well being."
- Deanna Meinke is a member of a collaborative group that received a grant through Office of Naval Research via a subcontract with Dartmouth. The UNC subcontract is \$435,000 of the approximately \$2,000,000 award.
- The Registered Dietician Exam pass rate went up during the past 6 month period.
- Thanks to Deborah Givray for serving on the NHS Program Review Committee.

**2. Reminders**

- Revised Enrollment Plans (one received to date) – due on 9/11/09
- Identify Benchmark and Aspirational Programs – which programs are comparable to yours. Submit with revised enrollment plans.
- Faculty Roles and Responsibilities Feedback (please send electronically) – due to Ellen by 9/30/09
- Photo shoots – give Janice signed release forms along with photos and she will forward to Creative Services

**3. Program Review**

- Annual Program Progress Reports (Handout) – the primary change is that annual program progress reports are now to be linked to goals established in comprehensive review. Programs set goals in the comprehensive review and then discuss them annually. Show how what you do is related to University's missions/goals, speak to goals that come from that and then talk about what resources you need. The University is moving toward a model where budget is tied to program review. There is program data available from OBIA through Insight. There is also data from the Career Services Alumni Survey, however it is flawed. Ellen got approval from Kim

Black to use internal data, as long as we describe how it is collected. Ellen will share more specific information as it becomes available. Program review reports are due to Ellen by Friday, 11/6/09. Prior to this, she will need a draft report and a chance to meet with your faculty.

- TracDat Hiatus – TracDat will not be used this year for program review.
- Comprehensive Review (Handout) – Ellen distributed comprehensive review guidelines for this year. ASLS is up this fall. In 2010, CH may have to go up depending on accreditation outcome. The HUSR undergraduate program is also up this year. Ellen requested external review funding for HUSR and received \$800. Jamie asked for clarification on whether or not annual/comp reviews are required for the internship. Alana was told last year it was not required. Ellen will follow up with the Dean and respond to Jamie.

#### **4. Restructuring Update**

- Letters of Intent due this Friday – three proposals are going forward from this school (ASLS as school, Dietetics as department, CH/GERO/HRS/REC as school). Letters of intent are to route through Ellen who will submit to the Dean. Ellen will have the opportunity to comment. The electronic version of letters of intent are due to Ellen by 9/3/09. They should be addressed to the NHS Academic Structure Working Group.
- Discussion of proposals – PCs discussed various ideas that are under consideration. If there are faculty who wish to leave SHS as it is, they should prepare a letter of intent.

#### **5. NHS Faculty and Staff Awards (handout)**

- Nominations and Supporting Materials due to Dean's Office October 9
- Identification of Potential Candidates – Ellen reviewed faculty evaluations from last year for potential candidates, but would prefer nominations come from program areas. Several faculty nominations were proposed and discussed.

#### **6. Interim and Summer Compensation Model**

- Approved through senate last year.
- Interim compensation will use the 1/36 credit hour model used in the summer for full time faculty. Compensation will be prorated based on defined enrollment targets.

#### **7. Pilot Management Course – Spring 2010 – Susan Collins**

- Susan Collins met with Milan Larson, Assistant Professor of Management, in the Monfort College of Business. Milan is developing an applied management course for Spring 2010 that our students could take.
- Course format would be weekday evening(s).
- Susan will check and see if it will be a 500 level course.
- It would be a general management course with some psychology of leadership and management of finance.
- Milan is also considering future development of courses with a specific focus (i.e. leadership, marketing, etc.).

**Next Meeting: Tuesday, September 15, 12:30-2:00**

**Upcoming Dates:**

- Sept. 2: Curriculum Changes due to Dean's Office for 9/9/09 meeting
- Sept. 4: LOI for Restructuring Proposals due to Ellen by 1:00 PM – then Dean's Office
- Sept. 11-13: Family and Friends Weekend
- Sept.11: Restructuring Working Group Feedback to programs
- Sept. 18: Application Deadline, Faculty Associate to the Dean
- Sept. 24: State of the University Address
- Sept. 25-29: Ellen Vacation

Minutes by Janice Riegel