



**School of Human Sciences
Program Coordinators Meeting
April 7, 2009, 12:30-1:45 pm
Gunter 1290**

Present: Susan Collins, Jamie Erskine, Diane Gaede, Ellen Gregg, Julie Hanks, Joe Ososkie, Jenny Weber
Absent: Deborah Givray, Philip Reichel

1. Welcome and Kudos

- Cassie Tuell, AuD student, was awarded the James Jerger Award for Excellence in Student Research at the annual American Academy of Audiology meeting last week. She is one of three students in the nation to receive this award. Her committee included Deanna Meinke, Katie Bright, and Nancy White (professor emeritus, Nursing).
- Stephanie Wood (MPH) and Kirsten Adkisson (AuD) have been awarded the Graduate Dean's Citation for Excellence for Spring 2009.
- The dedication ceremony and celebration for the Scottish Rite Foundation Early Language Intervention Room took place yesterday (4/6/09). This foundation also provides scholarship for clinic services for preschool/early elementary children with speech-language disorders and scholarships for graduate students in speech-language pathology. Kathy Fahey and Julie Hanks have been active in working with the foundation, as has Allie Steg-Haskett from the UNC Foundation.
- Thanks to everyone who mentored student research for Research Day. We had a diverse group of students representing our school through presentations and posters.

2. Minutes 3/10/09 and 3/24/09

- Janice will complete and email the minutes for review. Previously approved minutes are available at <http://www.unco.edu/nhs/humansci/resources.html>.

3. TA/GA Allocations

- Ellen has a preliminary idea of what the TA/GA allocations are for this year. The Graduate School modified the allocations this year and is working to finalize the plan. Deb Pirera is working on the payment schedule chart.
- The allocations are now specific to either resident or non-resident. Programs can arrange to swap allocations with other programs in their school or college if necessary.
- Audiology AuD – three ½ time academic year slots (2 resident, 1 non-resident)
- Speech Language Pathology MA – two ½ time academic slots (1 resident, 1 non-resident)
- Community Health MPH – three ½ time academic year slots (resident)
- Gerontology MA – two ½ time academic year slots (resident)
- Rehabilitation PhD – one ½ time academic year slot (resident)
- Rehabilitation MS - - one ½ time academic year slot (resident)
- School of Human Sciences – one ½ time academic year slot (resident) – will be shared by Dietetics and Recreation & Tourism to assist with development of an undergraduate BS

Nutrition degree, an amended undergraduate BS Recreation Tourism & Hospitality degree and a graduate MA Recreation degree. SHS will announce to masters level graduate students within the school. Students may apply if they have no other assistance from the Graduate School.

- Ellen encouraged the PCs to be proactive about identifying the students to whom you'd like to offer the assistantships.

4. Restructuring Working Group: Input for Jamie

- The first meeting is tentatively scheduled for Tuesday, April 21.
- Jamie will send email communications to all faculty in SHS.
- Important that program names are recognizable. Consider impact of 'labels' on ability to attract funding, ties to accrediting bodies, and how perceived from persons outside of UNC.
- Important that faculty have input on what the restructuring criteria are – this will impact what type of proposals are put forward.
- Qualitative components of definitions will need to be considered, not only quantitative.
- Can be confusing when departments or schools have programs and the same faculty member fills both the program coordinator and department chair/school director roles.
- Ellen suggested the PCs send Jamie a copy of the survey they completed in Spring 2008, collected by Tom Smith, relative to department, school, program coordinator, etc. definitions.
- Ellen asked PCs to encourage their faculty to provide input to Jamie.

5. Updates/Reminders

- Budget – still unknown. Ellen emailed Denise about adjunct requests for next fall and is waiting to hear back.
- Summer Funding Model & Anticipated Enrollments – still pending – likely the model will be the same as it has been in past years. Use of the old model is advantageous for our school – our programs will balance out in the black since it doesn't treat each class separately. Keep an eye on your enrollments. Relative to the interim session, it should be okay if programs are offering fewer courses than last year since there is no incentive program at this time that would impact budgets.

6. Next Meeting – Tuesday, April 21, 12:30-1:45 pm, Gunter 1290

Upcoming Dates:

- April 12-19: Student Employee Appreciation Week
- April 14: Faculty Evaluation Workshop, 3:00-5:00 PM, Dean's Conference Room
- April 15-17: Ellen, Site Visit, Marquette University
- April 17: Junior Days
- April 21: Graduate Faculty Meeting, 2:00-3:00, UC Panorama Room
- April 22: Administrative Assistants Day
- April 28: Spring 2010 Initial Schedules due to Ellen
- May 1: Spring 2010 Initial Schedules due to dean's office
- May 8: Graduate Commencement, 7:00 PM, Butler-Hancock
- May 9: Undergraduate Commencement, 10:00 AM Nottingham Field (see reverse)
- May 13: Spring grades due by 5:00 PM

Spring 2009 Undergraduate Commencement Ceremony

Saturday, May 9th at 10:00 a.m.

Nottingham Field

- Candidates will assemble at 9:15 a.m. in the large gymnasium of Butler Hancock. Please make arrangements to leave your personal items with family or friends as a safety precaution.

GENERAL COMMENCEMENT INFORMATION

- Doors will open two hours before the ceremony.
- Seating is available on a first-come basis.
- The ceremony will be approximately two hours.
- Tickets are NOT required for admission.
- Diplomas will be released via mail or in person on June 8, 2009.

INCLEMENT WEATHER PLAN

- If significant inclement weather threatens the ceremony, a decision to move indoors will be made by 1 p.m. Friday, May 8th. If the decision is made to move the ceremony indoors, the decision will stand, even if the weather clears by commencement morning. The decision will be posted on the UNC website at www.unco.edu; you may also call (970) 351-1890 for inquiries.
- No tickets will be issued for the indoor ceremonies at Butler-Hancock; seating will be available on a first-come basis.
- The College of Natural and Health Sciences ceremony would be at 5:00 p.m. in Butler-Hancock - No Tickets issued, first come basis. **Candidates will assemble in the Recreation Center Gymnasium at 4:15 p.m.**